

**Office of the Accountant General (G&SSA) Bhubaneswar, Odisha**  
**Inspection Report No 250 /2018-19**

Name of the accounts audited	Principal, Government Women's College, Sambalpur
Telephone No. Fax No and Email ID of the college	Tel No. 0663-2412288 Email ID: govtwomenscollegesbp@gmail.com
Period of accounts audited	04/2012 to 06/2018
Time taken for audit	23.07.18 to 03.08.2018 (10 working days)
Name and designation of the officers in charge of the accounts:	Dr. Sumitra Mishra, I/c: 01.04.2012 to 05.07.2012 Dr. Pradip Kumar Panda (SAG): 06.07.2012 to 31.07.2012 Dr. Sumitra Mishra, I/C: 01.08.2012 to 31.03.2013 Dr. Puspamitra Mohanty, I/c: 01.04.2013 to 30.09.2013 Dr. Arpita Sabat, I/c: 01.10.2013 to 05.02.2014 Dr. Ramesh Ch. Mishra (SAG): 06.02.2014 to 06.02.2016 Dr. Archana Naik, I/c: 06.02.2016 to 31.01.2017 Smt. Smiti Sudha Tripathy I/c 01.02.2017 to Till date
Next higher authority	Director of Higher Education, Odisha, Bhubaneswar
Name of the officers who audited the accounts	Sri Rohit Kawa, AAO Sri Pradip Kumar Swain, Asst. Audit Officer Sri Anand Kumar Behera, Sr. Auditor
Name of the Reviewing Officer	Sri Biswanath Tarai, Sr. AO (upto 31-07-2018) Sri Rohit Kawa, Asst. Audit Officer
Scope of audit	A test check and general examination of accounts, records, cash contingencies, RUSA and UGC pertaining to the period covered under audit.

**PART-I****1) Introduction**

Government Women's College, Sambalpur was established in July, 1959. The college was taken over by the State Government on 1<sup>st</sup> October 1965. The college accredited to the NAAC having 'B' grading during 2014-15. This college is providing teaching facility in Arts, Science up to degree level with honours in English, Odia, Political Science, Economics, History, Philosophy, Sanskrit, Home Science, Psychology, Geography, anthropology, Physics, Chemistry, Botany, Zoology etc., and Commerce up to +2 levels. This college also provides teaching facility of PG course in Odia and self-financing courses in two subjects Bio-Technology and Information Technology as extra optional in

  
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+2 level. The sanctioned strength of Arts and Science in respect of +3 students is 128, 64 whereas the sanctioned strength of Arts, Science and Commerce in respect of +2 students is 224, 128 and 64 respectively.

**B. Budget Allotment and Expenditure:**

The Allotment and Expenditure of Government fund during 2014-15 to 2017-18 was as detailed below as per treasury data:

Year	Allotment	Expenditure
2014-15	502.76	477.21
2015-16	594.96	575.06
2016-17	511.35	503.64
2017-18	546.45	423.93
<b>Total</b>	<b>2155.52</b>	<b>1979.84</b>

From the above, it was noticed that during the period from 2014-15 to 2017-18 the total allotment made in the budget was Rs.2155.52 lakh and expenditure was Rs. 1979.84 lakh.

**C. Physical Target and Achievement:** Nil

**D.**

**i. Audit Objectives**

The audit conducted to ascertain whether:-

- Compliance has been made with guideline & instructions issued from time to time by the Government and other funding agencies;
- There was adequacy of internal control system in the organization;
- The financial management was efficient and effective;
- Monitoring, supervision and evaluation of schemes and activities are there;
- Grants have been utilized for the purpose for which received;
- Payment of scholarships, NCC & NSS activities have been made effectively;
- UCs has been submitted timely against grants-in-aid received;
- Payment of advances and recoupment thereof;
- Academic activities are conducted properly;
- UGC/RUSA Grant has been utilized in effective and efficient manner;
- Implementation of Self Defence Training Programme and distribution of Laptop to the meritorious students were done properly.

**ii. Audit criteria**

The audit criteria considered for assessing the performance of the Authority was as follows:

- Odisha General financial Rules (OGFR), Odisha Treasury Code (OTC) and Odisha Public Works Department (OPWD) code.

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- Circulars/Instructions issued by Government of India/State Government from time to time and UGC guidelines.
- Physical/financial targets/norms fixed by the Management;

### iii. Scope of Audit

The present transaction audit covers the general review on performance of college in respect of day to day teaching, availability of manpower and receipt & utilizing of State and UGC grants etc. on the basis of test check of records of College.

### iv. Methodology

The following methodologies were adopted for attending the audit objectives with reference to the audit criteria:

- Analysis of data with reference to criteria
- Examination of records relating to expenditures, budgets, targets
- Allotment received from various sources
- Interaction with auditee personnel and issue of POMs.
- Discussion of audit findings with the Management

### v. Audit sampling

In the absence of any specific instruction from Headquarters, the month of March, 2017 and August 2017 has been selected on the basis of more transaction in current compliance audit for detailed check of vouchers.

### E. Assurance memos

Certified that no fraud and corruption is detected in the month in which detailed check was conducted. The facts and figures incorporated in different paras of the inspection reports are correct and have been verified from the basic records of the Entity.

- 1) **Disclaimer:** - The Draft Inspection Report (DIR) has been prepared on the basis of information furnished and made available by the Office of the Principal, Government Women's College, Sambalpur. The Office of the Accountant General (General & Social Sector Audit), Odisha, Bhubaneswar disclaims any responsibility for any misinformation and/or non-information on the part of the audited entity.

PART - II - A

-Nil-

PART - II - B

### 1. Irregular Parking of RUSA grant amount of Rs.1.00 crore.

Government of India launched (October 2013) Rastriya Uchhatar Sikshya Abhiyan (RUSA) with a broad objective to enhance the quality of education in Colleges and

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Universities of the State. The 12<sup>th</sup> Plan proposed a holistic plan for the development of higher education in the country by ensuring access, equity and quality.

The Plan which recommended strategic utilization of central funds to ensure comprehensive planning at the State level, recommended a new Centrally Sponsored Scheme (CSS) "Rashtriya Uchchatar Shiksha Abhiyan (RUSA)". To attain higher levels of access, equity and excellence in the State higher education system with greater efficiency, transparency, accountability and responsiveness. It is stipulated in the RUSA guideline that each institution will have to prepare an Institutional Development Plan (IDP) for all the components listed under the Scheme.

It will be aggregated at the State level, after imposing a super layer of State relevant components into the State Higher Education Plans (SHEP). College constituted Project Monitoring Unit and Board of Governors of RUSA in July 2016 (Vide Letter No.839 dated 01-07-2016).

Scrutiny of RUSA correspondence files revealed that Govt. of Odisha sanctioned RUSA fund of Rs.2.00 crore to Government Women's College, Sambalpur for creation of new facilities, repair/renovation work and purchase of new equipments etc. Out of Rs.2.00 crore, Government released ₹ 1.50 crore in three<sup>1</sup> phases till date (July 2018).

The Board of Governors<sup>2</sup> (BOG) in the meeting (29.4.2016) discussed the utilization of the fund received during 2015-16 amounting to ₹ 50.00 lakh. In the said meeting, it was decided to purchase books, journals and furniture for the library and convert one classroom to Smart Class Room for which ₹ 30.00 lakh and ₹ 20.00 lakh would be spent respectively. The college utilized the said amount and submitted the LIC to Government (29.9.2016).

Balance fund ₹ 1.00 Crore was received on 26.05.2017 and estimate was prepared on 28.12.17 for extension of Library building (₹ 87.73lakh) and improvement of old library building (₹ 12.27 lakh). Govt. of Odisha Department of Higher Education directed (01/18) to the college to submit revise Plan and estimate for construction work under RUSA and obtaining administrative approval. The college took administrative approval from Government (16.07.2018) for "Extension of Library Building" amounting ₹ 70.00 lakh. In addition, administrative approval from Government sought for "Extension to the old library building & finishing work of the New library Building" at an estimate of ₹ 30.00 lakh on 20 June 2018 based on the estimate prepared by the EE (R&B), Sambalpur<sup>3</sup>. The Principal (18.07.2018) intimated to EE (R & B), Sambalpur to start the work of "Extension of Library Building" as per planned estimate. But till date (July 2018), the work has not yet been started by R&B, Sambalpur and fund kept as idle in the college account. The work was not started timely due to delay in official procedure such as delay in conduct of Board of Governors meeting, delay in preparation of Plan and Estimate, and delay in Administrative approval etc. as a result the RUSA funds were not utilized by the College authority till date (2<sup>nd</sup> August 2018). Non-utilisation of RUSA funds timely, the purpose of the

<sup>1</sup> 1<sup>st</sup> installment of ₹4166667 or say ₹ 41.67 lakh on 24.02.16, 2<sup>nd</sup> installment of ₹833333 or say ₹8.33 lakh on 07.04.16 and 3<sup>rd</sup> installment of ₹.1.00 crore on 26.05.17.  
<sup>2a</sup> 1. P.K. Mohapatra, 2. Dr.S.K. Dash, 3. Smt. Rajalaxmi Pradhan, 4. Smt. Chandralekha Patnaik, 5. Smt. S.S. Tripathy, 6. Shri P.K.Pati 7. Dr.P.Guru Collector and district Magistrate was the head of the BOG.  
<sup>3</sup> Letter No. 2287 & 2296 dated 09.05.2018

  
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scheme was defeated. The principal is responsible for lying idle of RUSA funds in the college account.

**In reply** the Principal stated that the college requested to EE (R&B), Sambalpur to start the work immediately and work would be started soon.

**Recommendation:** The Principal, Govt. Women's College, Sambalpur should take necessary steps to utilize the above fund as early. The construction of above works should be expedited and the fact of completion of above works may be intimated to audit.

**2. Inadmissible payment made towards Remedial Coaching - ₹ 42450**

In order to enable students belonging to SC/ST/OBC (non-creamy layer) / Minority communities, UGC introduced the remedial coaching under the merged scheme of XI<sup>th</sup> plan. During the XI<sup>th</sup> plan period, the UGC released an amount of ₹ 2.50 lakh (December 2012) under the recurring component for the following three schemes mentioned below -

- Remedial Coaching for SC/ST/OBC (non-creamy layer) & Minorities
- Coaching classes for entry in services for SC/ST/OBC (non-creamy layer) & Minorities
- Coaching for NET/SET for SC/ST/OBC (non-creamy layer) & Minorities

On review of the cashbook and scrutiny of acquaintance roll, progress register and UC files, it was revealed that the college conducted the classes for (a) only during the period from 6/2013 to 9/2013. An expenditure of ₹ 2.25 lakh was incurred towards the remuneration of the faculties and ₹ 0.15 lakh towards the core staff and ₹ 0.10 lakh towards the contingency during the period.

The following observations were made:

- As per the records, Miss S. Mishra, Lecturer in English had taken classes from 19.08.2013 to 06.09.2013 (14 classes) for which an amount of ₹ 3500.00 was paid to her. But on the attendance sheet, the signature of the lecturer was not available. As such, it could not be ascertained that the lecturer had taken the class and payment made to her.

**i. Inadmissible payment made by the then Principal<sup>3</sup> - ₹42450**

As per plan, 17 number of classes were to be taken for +3 2<sup>nd</sup> year Arts from 22.07.2013 to 26.07.2013 (5 days), 29.07.2013 (1 day), 01.08.2013 to 03.08.2013 (3 days), 05.08.2013 (1 day), 13.08.2013 to 14.08.2013 (2 days), 16.08.2013 (mentioned twice - instead of 16 & 17), 17.08.2013 (1 day - instead of 18), 29.08.2013 (1 day) and

30.08.2013 (1 day). But it was seen that an amount of ₹ 12000 was paid to the three faculties as detailed below –

- A. Dr. S. Padhi – As per the attendance register, there were no students present on 13.08.2013, 14.08.2013, 16.08.2013 & 29.08.2013 in +3<sup>rd</sup> year Arts but payment of ₹ 1000 was made.
  - B. Dr. U. S. Dash – As per the attendance, there were no students present on 17.08.2013 (written as 16), 18.08.2013 (written as 17) & 30.08.2013 in +3<sup>rd</sup> year Arts but payment of ₹ 750 was made.
  - C. Shri P. K. Meher – As per the attendance, though he did not take any class but ₹ 10250 was paid to him for 41 classes.
- ii. While comparing the progress register maintained with the report submitted to UGC regarding number of classes and payment made thereon with the attendance sheet (Annexure-I), it was observed that
- A. In Anthropology subject, it was seen that no lecturer(s) were allotted to take the class<sup>4</sup>, however, attendance register was looked for but the same could not be made available to audit. However, payment of ₹ 13750 was made to Shri Kishore Kumar Patra for 55 classes @250 per class.
  - B. Besides the above, it was further noticed that excess payment was made for 68<sup>5</sup> classes amounting to ₹16700<sup>6</sup> (Annexure- II)

In reply the Principal did not offer any comments.

**Recommendation:** The Principal should take necessary steps for early utilization of the above and maintain the attendance register properly.


### 3. Idle expenditure of ₹ 20.38 lakh due to non-functioning of Language Laboratory

Govt. of Odisha, Higher Education Department (HED) decided (January 2012) to set up Language Laboratory (LL) in govt. and non-govt. aided colleges with the objective to improve communicative skills of students, i.e., phonetic, personality development and soft skills.

In the process, one LL was set up at Government Women's College, Sambalpur in 2014-15. The work was executed by Higher Education Department through Centre for Advanced Communication (CACM), Calcutta as detailed below.

- Work order date 24.10.2014 was issued to CACM for execution of the work.
- CACM claimed Rs.20.38 lakh as cost of the work and was paid including freight and taxes.

<sup>4</sup> As per progress register  
<sup>5</sup> Botany - 1, Economics - 31, Geography - 8, Home Science - 17, Physics - 12 and Zoology - 3  
<sup>6</sup> 65 classes @250 (except Zoology) - 16250 and 3 classes @150 - 450

  
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The set up was handed over by CACM on 25.02.2015. Scrutiny of records, information of laboratory in-charge officer and joint physical inspection of the LL revealed as follows.

**i) Deficient setup by CACM – Excess payment of ₹ 1.87 lakh**

- As specified in the MOU between HED and CACM, LL was to be established in two adjacent rooms. One room with 520 sqft for normal integrated learning and other one of 200 sqft for self paced learning. The room was to be provided by the college and CACM will develop the learning environment with interior furnishing.
- The CACM claimed Rs.11.44 lakh for interior furnishing of 720 sq ft. area. Rate of claim was @ Rs.1525/- per sq ft for 520 sq. ft. teaching area and @ Rs. 450/- per sq. ft. for 200 sq. ft. self paced learning area. But, on Joint Physical Inspection of LL along with the i/c of the LL, it was seen that the actual executed area of one room was 414 sqft (23' x 18') and another room with 144 sqft (8' x 18'). Due to non-execution of actual area, excess claim of ₹ 186850<sup>7</sup> was paid to the CACM without verification. The claim was countersigned by the Principal and HED.

**ii) Non-utilisation of the LL resulted in idle set up of Rs.20.38 lakh:**

- Till date (June 2018) no students were enrolled in the LL for the purpose. As per information two staffs were deployed for smooth function of lab. From the information furnished, it was seen that due to non-posting of language expert there was no enrollment of students. However, the regular classes of +3 (English) was being taken in the room to keep the room away from moisture, dust and white ants. Due to non-utilisation for the purpose it was built, the setup was left idle.

**iii) Non-installation of three-phase connection for Acs**

- On physical verification of the room along with the In-charge of LL, it was seen that two Acs were installed in lab room and one AC in self-paced learning room but the electrical connection was not connected till date of audit. Due to non-electrification of Acs, the windows of the room were left opened.

**iv) Water logging inside the lab room**

- It was seen that a brown board has been placed below in the room. On being asked, the In-charge stated that during the rainy season the water comes inside the room, mats become wet and so to soak the same, the pack of brown sheets were laid in the room.

**v) Poor quality of work**

- It was seen that a cover board on the wall has come out which shows the poor quality of work was done by the CACM and the same was not verified before taking over the charge of the lab properly.

<sup>7</sup> 520 – 414 = 106 \* 1525 = 161650 and 200 -144 = 56 \* 450 = 25200

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In the above circumstances, Audit concluded that, due to non-coverage of a single student even after three years of the set up indicated non-achievement of the vision of improvement of communicative skill of students.

**In reply** the Principal stated that the rooms with exact specifications were not available in the college and GED, Sambalpur was approached many times for a three-phased connection but they have not turned up yet. Due to non-posting of language expert to take classes, the room is being used by the Department of English for teaching purpose.

**Recommendation:** Effective steps must be taken to utilize the Language Lab by informing the students about the usefulness of the language, quality of the work done by the CACM and approaches made by the college for three-phased connection to GED may be intimated to the Higher Authority under intimation to audit

**4. Idle procurement of DG Set out of UGC fund – Rs.8.11 lakh**

UGC released grant of Rs.9.20 lakh towards Additional grant (equipment) under 12<sup>th</sup> plan during 12 March 2015. In the college a joint meeting of UGC and Development Committee was held on 25 March 2015 and decided to procure one Gen-set of 25 KVA with single-phase connection for the college library. As such, tender was invited and M/s Corporate Business Machine, Sambalpur was selected as L1 and purchase order was issued on 17 July 2015 for purchase at a cost of Rs. 4.88 lakh including installation.

On joint physical verification of the DG set, it was observed that the DG set was installed near the college stage but it was not used till date of audit. In the previous audit report<sup>\*</sup>, one silent DG set of 10 KVA was purchased during March 2012 at a cost of Rs.3.23 lakh under 11<sup>th</sup> plan and kept idle till January 2014. However, on verification, it was found that the set had been kept in the Tapaswini Ladies Hostel till date without installation. Besides one DG set which was lying idle, purchase of another DG set was the mis-utilization of UGC funds. Hence, the UGC funds amounting to Rs.8.11 lakh was blocked for four and seven years respectively.

**In reply** the Principal stated that the college has the proposal for receiving funds from the IDP head towards proper maintenance and functioning of the DG set. The reply was not justifiable as one DG set procured during 2012 was lying idle and procuring one more during 2015 after a gap of three years and keeping the same as idle till date of audit.

**Recommendation:** The principal should take immediate steps to run/utilize the DG Set.

**5. Non-conduct of required number of classes in Self Financing Courses.**

Government of Odisha, Higher Education Department vide letter No. HE/N-45/2001-16870 dated 26.3.2002 accorded sanction for opening of Information Technology and

<sup>\*</sup> Para 3.3(ii) of IR No. 21/14-15

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Bio-technology courses as extra optional course in +2 classes under self-financing basis in Government Women's College, Sambalpur. The intake capacity of IT and BT was 32 and 16 respectively. Students opting IT course have to pay ₹ 1500.00 per annum and ₹ 1000.00 for BT course. Remuneration at the rate of ₹ 125 per theory class of 45 minutes duration and practical classes of 2 hours 15 minutes duration (3 periods) be paid to the faculty members of the college for taking such classes subject to their competency. In case no faculty member of the college is competent for the same field, guest faculty may be invited to take such classes on the payment of remuneration of ₹ 200 per theory class of 45 minutes of practical class of 2 hour 15 minutes duration. There shall be 4 periods of theory classes a week (each period of 45 minutes) and one practical class of 3 periods (2 hours 15 minutes) a week.

As per the information furnished to audit it was seen that in Bio technology class as against the norm of 80 classes per year the number of classes conducted has been reduced from 08 to 41 during the period from 2014-15 to 2017-18. Similarly, in IT classes the classes has been reduced to 18 & 21 during 2017-18. Due to shortfall in classes, students were deprived of sufficient number of class against the norm as they pay some amount besides their regular admission fees. Further, it was observed that there was no monitoring mechanism to watch the shortfall of the classes.

In reply the Principal stated that steps will be taken to increase the number of classes.

**Recommendation:** The Principal should monitor the classes at regular interval.

**6. Non-utilisation of ₹ 2278045 and irregularities in Self-Defense Training**


As per the Youth Policy 2013, Government of Odisha in Higher Education Department vide letter No. 28213 dated 16.11.2013 introduced Self-Defense Training (SDT) programme of girl students with the objective to:-

- empower girl students
- instill self confidence
- make them able to defend against physical assault

For conducting of the training programme at the district level a committee required to be formed comprising District Collector, Superintendent of Police, CDMO, principal of the Nodal College (Convener), District Programme Officer (NSS), Senior NCC officers and Senior Red Cross Councilor. The district level committee will meet from time to time to monitor the training programme in the field.

The HED (15.10.2015) intimated to all principals that the DLC required to be involved for continuation of self-defense training. In the said letter it was intimated that

- training will be in the morning hours prior to the commencement of the classes.

  
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It was seen that the Government Women's College, Sambalpur become the nodal college for SDTP during 2015-16 and prior to that GM (Autonomous) College, Sambalpur was the nodal college for Sambalpur district. The balance amount of ₹2338180 transferred to the Principal, Government Women's College, Sambalpur (29.9.2015) for smooth conduct of SDT.

The details of funds received, released and balance position are given below.

Year	Amount received	Amount released to the colleges	Closing Balance
2015-16	3744030		2010953
2016-17	1570420	1733077	205503
2017-18	791850	1364917	61589
<b>Total</b>	<b>6106300</b>	<b>3828255</b>	<b>2278045</b>

During the period 2015-16 to 2017-18, the college had received an amount of ₹ 6106300 including interest of ₹ 274452. Out of which an amount of ₹3204950 had been released to the colleges towards conducting the programme (Annexure-III), ₹ 155705 (Annexure-IV) towards the remuneration of the Master Trainers and contingencies expenditure for this college and ₹467300 towards purchase of REACT book from Utkal Karate School, Bhubaneswar leaving an unspent balance of ₹ 2278045(37 per cent).

Further scrutiny revealed the following:

1) **Training programmes were conducted in the evening hour**

As per the instruction of the Government, the training programme required to be conducted prior to the commencement of the class in the morning hours so that regular study of the students (Both trainer and trainee) would not hamper. But it was seen that during 2015-16, in Maa Jhadeswari Degree and Maa Jhadeswari Junior College, Dhama, 120 (2 group each consisting of 30 girl students) were imparted training from 29.12.2015 to 16.01.2016 in the evening time from 04.00 pm to 05.00 pm because bus and tempo were not available in the morning hour.

(b) **Non-preparation of district calendar**

As per the guideline, the nodal college required to prepare the district calendar by collecting data from the colleges of the district. But it was seen that no calendar was prepared.

I **Non-formation of district level committee**

The district level monitoring committee was not formed and the meeting proceedings were not generated for guidance of the coordinators of the programme. The nodal college had not kept any data as to the number of girls enrolled in the district were imparted training.

Further, on test check of UC on "information sheet on SDT" of GM Junior College, Sambalpur, it was seen that 14 groups were formed and training was conducted in two

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phases from 18.11.2016 to 03.12.2016 (8) and 05.12.2016 to 19.12.2016 (6). As per the guidelines, a batch comprising 30 students will be trained for one-hour duration and further two batches will be trained in a day by one master. But it was seen that though two batches were covered in a day by one teacher but the time of both the batches were same i.e. 06.30 to 07.30 which means in a single batch 60 students were covered as detailed below –

Grp	Duration	Name of the trainer	No. of students	Time
1	18.11.2016 to 03.12.2016	Priyadarsini Archana Bag	30	06.30 to 07.30
2	18.11.2016 to 03.12.2016	Priyadarsini Archana Bag	30	06.30 to 07.30
3	18.11.2016 to 03.12.2016	Radharani Mishra	30	06.30 to 07.30
4	18.11.2016 to 03.12.2016	Radharani Mishra	30	06.30 to 07.30
5	18.11.2016 to 03.12.2016	Lalita Lakra	30	06.30 to 07.30
6	18.11.2016 to 03.12.2016	Lalita Lakra	30	06.30 to 07.30
7	18.11.2016 to 03.12.2016	Bharati Oram	30	06.30 to 07.30
8	18.11.2016 to 03.12.2016	Bharati Oram	30	06.30 to 07.30
9	05.12.2016 to 19.12.2016	Priyadarsini Bag	33	06.30 to 07.30
10	05.12.2016 to 19.12.2016	Priyadarsini Bag	33	06.30 to 07.30
11	05.12.2016 to 19.12.2016	Radharani Mishra	33	06.30 to 07.30
12	05.12.2016 to 19.12.2016	Radharani Mishra	33	06.30 to 07.30
13	05.12.2016 to 19.12.2016	Lalita Lakra	33	06.30 to 07.30
14	05.12.2016 to 19.12.2016	Lalita Lakra	33	06.30 to 07.30
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From the above, audit was of the view that 219 students were not benefitted and expenditure incurred ₹ 26280 (highlighted portion) towards their training became unfruitful.

On being pointed out, the Principal state that

- a) ( Maa Jhadeswari College was a peripheral college having student intake from villages of long distance. Most of the students did not get bus and tempos made available by the college during the early morning hour to attend the SDT programme. As such, the college organized the training program beyond class hour i.e. 04.00 pm to 05.00 pm. However, further instruction should be given to conduct the programme during the morning hour. )
- b) The nodal college prepared phase wise schedules for conducting the programme in place of annual calendar to avoid anticipated engagement of Principals, SDTP college coordinators in other tasks of priority. However, Annual Calendar should be prepared by the Nodal College from the current session.
- c) Modalities regarding District Level Committee (DLC) was mentioned vide letter No. 29876 dated 30.11.2013 by which time Government Women's College, Sambalpur was not the Nodal College. The previous nodal college (GM Auto College, Sambalpur) has not made the present nodal college aware of the concept. The DLC should be constituted during this season.

  
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- d) Due to typographical error 06.30 pm to 07.30 pm was entered in same day instead of 04.00 pm to 05.00 and 06.30 pm to 07.30

**Recommendation:** The Principal while receiving the Ucs from colleges should check and ensure the programme. The annual calendar and DLC formation should be intimated to audit.

**7. Non-refund of interest money amounting ₹2.85 lakh accrued out of UGC grants.**

On verification of the UGC cash book and the Andhra Bank Savings A/c No. 053710011006472 relating to transaction of the UGC fund, it was seen that during the period of audit (4/2012 to 6/2018), an interest amounting ₹2.85 lakh was accrued. As per the scheme guidelines, the interest accrued out of the scheme funds required to be utilized in the said scheme and shall be treated as the additional fund. But it was seen that the position of interest accrued was not intimated to the UGC through receipt and expenditure statement prepared by the chartered accountant and also not intimated by the Principal to the UGC authorities. The detail of interest accrued was given in Annexure-V. The college appropriated this interest in its account.

**In reply** it was stated that the accrued interest would be deposited to UGC in its relevant account soon.

**Recommendation:** Immediate steps may be taken to refund the interest accrued due to non-utilisation of UGC fund under intimation to audit.

**8. Internal Quality Assurance Cell**

UGC during the 12<sup>th</sup> plan period directed all the colleges to establish Internal Quality Assurance Cell (IQAC). The IQAC is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the colleges. The IQAC shall be constituted under the chairmanship of Principal. He/She may be assisted by a Coordinator who shall be a senior faculty member.

The IQAC shall have the following composition:

- a) Principal – Chairperson
- b) Five senior teachers and one senior administrative official – Member
- c) Two external experts on Quality Management/ Industry/Local Community – Member
- d) Director / Coordinator – Member Secretary

The members at b) and c) of the above shall be nominated by the Principal of the College in consultation with the academic body of the College (Academic Committee of the College). The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in a quarter. The agenda, minutes and Action Taken

  
Principal  
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Reports are to be documented with official signatures and maintained electronically in a retrievable format. The committee should look into the –

- To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College.
- To promote measures for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices

The UGC provided (03/2014) Rs.3.00 lakhs as seed money to each College to meet the establishment and strengthening expenditure of the IQAC. The amount so received by the college was to be incurred as below –

No.	Purpose of grant	(Rs.)
1	Honorarium to the Director/Coordinator, IQAC @Rs. 1000x12x5	60,000
2	Office Equipments	60,000
3	Hiring Services for Secretarial & Technical Services	60,000
4	ICTs Communication expenses	70,000
5	Contingencies	50,000
	<b>Total</b>	<b>3,00,000</b>

On the review of the resolution registers, IQAC documents provided to audit i.e. Annual Quality Assurance Cell Report, cash-book, Resolution and vouchers, followings were observed. The IQAC was formed on 30 July 2011<sup>9</sup>. For functioning of the IQAC, the college received an amount of ₹ 3.00 lakh in March 2014.

1) **Non-adherence of the guidelines**

- a. From the resolution register, it was noticed that the committee had met only for 18 times during the period from 2011-12 to 2017-18 because sometimes students were not turned up for the meeting, as required against 28 (four each year) as detailed below –

Year	No. of meetings conducted	No. of meetings required	Shortfall
2011-12	1	4	-3
2012-13	2	4	-2
2013-14	3	4	-1
2014-15	3	4	-1
2015-16	3	4	-1
2016-17	3	4	-1
2017-18	3	4	-1
<b>Grand Total</b>	<b>18</b>	<b>28</b>	<b>-10</b>

- b. The committee had not maintained any database through MIS for the purpose of maintaining/enhancing the institutional quality.
- c. No feedback responses from students, parents and other stake-holders on quality related institutional process could be made available to audit.

In reply the Principal stated that:

(a) the reasons for shortfall was that sometimes students don't turn up for the meeting, as it usually takes place in the afternoon so as not to drop normal classes and outside of IQAC didn't turn up due to their personal engagement, the meetings were forced to be abandoned.

(b) annually the committee prepares the IQAR report outlining the past achievements and future plans for the development of the institution and these reports were placed in the college websites, and students and parents feedbacks are collected by the Parents-Teachers Association (PTA) meeting regularly and suggestion for improvements are constantly made by the college authority.

**Recommendation:** As per guidelines, the committee should meet at least once in every three months. As such, the college may chalk-out a well ahead plan and intimate the members for their availability. In regard to feedbacks, the same may be furnished to audit.

#### 9. Non-holding of regular Governing Body meetings

As per Odisha Education (Establishment, Recognition and management of Private Jr. Colleges / Higher Secondary Schools) Rules 1991 each Junior college should have a Governing Body (GB) approved by Govt. with a tenure of 3 years. The frequency of meeting of the body should be four times in a year for maintaining the affairs of the college. Not less than 90 days prior to the date of expiry of the term of a GB, a resolution shall be made in a meeting of the GB nominating five to seven members from among themselves or other persons in the local area interested in the field of education to be members of the Governing Body to succeed it on the expiry of its and to be its President and Secretary.

Scrutiny of files on constitution and formation of Governing Body in the college, audit observed that from 05.02.2010 to till date, against the norm of 36 meetings (four meeting in a year) only four<sup>10</sup> meetings were conducted during the last nine years.

Further, due to non-conveying of meeting regularly the issues of the college like construction work, shortage of teaching staff and non-teaching staff, addition of First-Aid-Course and Home Nursing course in the syllabus, open commerce, statistics, sociology at Under Graduate Level, cleanness of college campus, issues of the students,

<sup>10</sup> 31.08.2010, 29.02.2012, 03.11.2012 and 16.10.2014  
Principal  
Govt. Women's Coll.  
Sambalpur

difficulties faced by the teacher should be discussed and addressed.

In reply the Principal noted it for future guidance.

**Recommendation:** Immediate steps may be taken for conveying regular GB meetings under intimation to audit.

**10. Maintenance of Cash Book and Management of cash.**

The Principal, Government Women's College, Sambalpur maintained 12 number of Cash Books which were closed with closing balance of ₹19462729.21 and ₹19575896.21 as on 31.03.2018 and 30.06.2018 respectively. The Cash Book wise closing balances as on above dates are detailed below.

SN	Name of the cash book	Closing balance as on	
		31 March 2018	30 June 2018
1	RUSA Cash Book	10435962.00	10541150.00
2	UGC Cash Book	463247.50	467374.50
3	Self Defense Cash Book	2278045.00	2301497.00
4	NSS Cash Book (+2)	9051.72	9129.72
5	Youth Red Cross Cash Book	32561.00	36869.00
6	Information Technology (SFC) Cash Book	806364.30	803757.30
7	Bio-Technology (SFC) Cash Book	247242.34	229690.34
8	+3 PL Cash Book	3774844.35	3693593.35
9	+2 PL Cash Book	1022650.00	1022650.00
10	+2 Government Cash Book	0	0
11	+3 Government Cash Book	0	0
12	SAMS Cash Book	392761.00	470185.00
	<b>Total</b>	<b>19462729.21</b>	<b>19575896.21</b>

The Cash Book wise mode of keeping of closing balances as on 30.06.2018 was detailed below:

SN	Name of the Cash Book	CB as on 30.06.2018	Cash	Bank
1	RUSA Cash Book	10541150.00	0	10541150.00
2	UGC Cash Book	467374.50	0	467374.50
3	Self Defense Cash Book	2301497.00	0	2301497.00
4	NSS Cash Book (+2)	9129.72	0	9129.72
5	Youth Red Cross Cash Book	36869.00	0	36869.00
6	Information Technology (SFC) Cash Book	803757.30	0	803757.30
7	Bio-Technology (SFC) Cash Book	229690.34	0	229690.34
8	+3 PL Cash Book	3693593.35	0	3693593.35
9	+2 PL Cash Book	1022650.00	0	1022650.00
10	+2 Government Cash Book	0	0	0

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Principal  
Govt. Women's College  
16.10.2021

11	+3 Government Cash Book	0	0	
12	SAMS Cash Book	470185.00	0	484185.00
	<b>Total</b>	<b>19575896.21</b>	<b>0</b>	<b>19589896.21</b>

On general review of the cash books revealed the following

a) **Irregular payment of ₹ 15500/-**

Under the 12<sup>th</sup> plan period, the college received an amount of ₹ 62500.00 towards Equal Opportunity Cell during September 2012 from UGC. On scrutiny of vouchers, it was seen that, an expenditure of Rs.15500 was made towards hiring of vehicle and office stationeries as detailed below -

Sl. No.	Cash Memo No	Date	Amount	Purpose	Name of the firm
1	NA	22-11-2014	1000	Taxi fare	Sonaly travel & tours
2	NA	20-09-2014	2000		
3	NA	03-03-2014	2000		
4	NA	09-01-2014	2000		
5	NA	15-10-2014	1000		
6	314	01-03-2014	7500	Stationery	Supreme stationery
<b>Total</b>			<b>15500</b>		

From the above vouchers, it was noticed that all the payments had been paid without pass for payment for ₹ 8000 and further, on the Xerox copy of the bill (Sl.6) an amount of ₹7500.00 was paid which becomes irregular as per rule 430 of OTC Vol-I.

In reply the Principal said expenditure was actually made and UC had been submitted but inadvertently the "passed for payment" clause was overlooked and "passed for payment" done in the Xerox copy.

**Recommendation:** Before any passed for payment, the Principal should ensure the certificate given on the voucher.

b) **Self Defence Cash Book:**

An amount of Rs. 2338180/- had been transferred on 05.10.2015 by the Principal, G. M. College (Auto), Sambalpur to the Principal, Government Women's College, Sambalpur being declared as the nodal college for conducting the Self Defence training (SDT). The Principal kept the amount in the bank account without utilize it till date (July 2018). The purpose of the Government was not fulfilled due to non-utilisation of the said amount.

In reply, the Principal noted for future guidance

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Principal 16/10/2021  
Govt. Women's College  
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the amount to Government under intimation to audit.

**c) Non-preparation of Bank Reconciliation statement:**

Bank Reconciliation statement should be prepared at the end of each month to tally the cash book and the bank pass book balance. Due to non-preparation of Bank Reconciliation statement on 30.06.2018, the SAMS cash book and the pass book balance shows a difference of ₹ 14000<sup>10</sup> and similarly one treasury passbook has been maintained for +2 and +3 PL cash book which shows a difference of ₹7500.

In reply the Principal noted for future guidance.

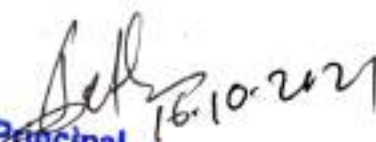
**Recommendation:** Immediate action may be taken to prepare the Bank Reconciliation Statement.

**Other minor irregularities-**

- As per Govt. of Odisha, Finance Department Memo No. 9482 dated 6.3.2000, analysis of closing balance at the end of each month is required to be done. But this was not done in the +2 and +3 PL Cash book during the period covered under audit.
- As per SR 38(iv) of OTC (Vol.I), at the end of each month the head of office should verify the cash balance in the cash book and record a signed and dated certificate to that effect. But it was seen that no such verification was conducted by the DDO.
- As required under Note-4 below SR-235 of OTC Vol-I, the Bill register should be reviewed every month by the Head of the office and the result of such review recorded therein. This has not been done.
- As per SR 37 (iv) Of OTC Vol-I, the head of the office should verify the cash balance in the cash book at the end of each month and record a signed and dated certificate to that effect but which was not done.

In reply the Principal noted for future guidance.

**Recommendation:** The Principal, Government Women's College, Sambalpur should take necessary steps for maintenance of cash books properly as all monetary transactions should be entered in the cash book as soon as they occur and attested by the Head of Office in token of check and undertake surprise verification as per codal provision and the fact may be intimated to audit.

  
Principal  
Govt. Women's College  
SAMBALPUR

**PART - III**

Present Position of outstanding paragraphs of the previous Inspection Reports

1) Paras proposed for settlement in view of the replies furnished by the entity

IRNO	Para outstanding
329 06-07	2,3,4,5,6,
1741 2003-04	4
21 14-15	1 ( 1.2, 1.3, 1.5, 1.7), 2 (2.1, 2.2, 2.4), 3 (3.1, 3.2, 3.3), 4 ( 4.3), 5 (5.1)

**PART - IV**

**Best Practices Followed: Nil**

**PART - V**

- A. **Acknowledgement:** A test check of the accounts and records of the Office of the Principal, Government Women's College, Sambalpur for the period from 04/2012 to 06/2018 was conducted by a local audit party of office of the Accountant General (G & SSA), Odisha, Bhubaneswar comprising Shri Biswanath Trai, Sr. AO ( From 23.07.18 to 31.07.2018), Shri Rohit Kawa, AAO, Shri Pradip Kumar Swain, AAO and shri Anand Kumar Behera, Sr. Auditor (from 01.08.2018) during the period from 23 July 2018 and (total ten days). We sincerely acknowledge the courtesy and cooperation extended to the audit team for smooth conduct of audit.

  
13.9.18  
Sr. Audit Officer/SS-III

  
16.10.2018  
Principal  
Govt. Women's Coll

## Annexure - 1

Statement showing the faculty wise date of take class in Economics subject

Name of the faculty	Number of classes	Total Amount
<b>Dr S Padhi</b>	<b>8</b>	<b>2000</b>
05-08-13	1	250
07-08-13	1	250
12-08-13	1	250
13-08-13	1	250
14-08-13	1	250
16-08-13	1	250
17-08-13	1	250
29-08-13	1	250
<b>Dr U S Dash</b>	<b>8</b>	<b>2000</b>
30-07-13	1	250
31-07-13	1	250
01-08-13	1	250
02-08-13	1	250
06-08-13	1	250
16-08-13	1	250
17-08-13	1	250
30-08-13	1	250
<b>P K Meher</b>	<b>41</b>	<b>10250</b>
22-07-13	1	250
23-07-13	1	250
24-07-13	1	250
25-07-13	1	250
26-07-13	1	250
29-07-13	1	250
01-08-13	1	250
02-08-13	1	250
03-08-13	1	250
06-08-13	1	250
22-08-13	1	250
23-08-13	1	250
24-08-13	2	500
26-08-13	1	250
27-08-13	2	500
29-08-13	2	500
30-08-13	2	500

Name of the faculty	Number of classes	Total Amount
31-08-13	2	500
02-09-13	1	250
03-09-13	2	500
05-09-13	1	250
06-09-13	1	250
07-09-13	2	500
13-09-13	1	250
14-09-13	1	250
16-09-13	1	250
17-09-13	1	250
18-09-13	1	250
19-09-13	1	250
20-09-13	2	500
21-09-13	2	500
22-09-13	1	250
<b>Grand Total</b>	<b>57</b>	<b>14250</b>

Principal  
16/10/2021  
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SAMBALPUR

## Annexure - II

Statement showing subject wise number of classes conducted

As per UC submitted to UGC			As per Progress Register		
Subject	No. of classes	Remuneration paid		No. of classes	Difference
Anthropology	55	13750	Anthropology	00	-55
Botany	61	15250	Botany	60	-1
Chemistry	60	15000	Chemistry	60	0
Computer Science	30	4500	IT	30	0
Economics	57	14250	Economics	26	-31
Education	24	6000	Education	24	0
English	60	15000	English	60	0
Geography	43	10750	Geography	35	-8
Hindi	34	8500	Hindi	34	0
History	57	14250	History+Isc	36+21	0
Home Science	85	21250	Home Science	67	-18
Odia	63	15750	Odia	63	0
Physics	78	19500	Physics	66	-12
Political Sciene	42	8700	Pol Science	43	1
Psychology	54	9900	Psychology	55	1
Sanskrit	34	8500	Sanskrit	34	0
Zoology	161	24150	Zoology	158	-3
<b>Grand Total</b>	<b>998</b>	<b>225000</b>		<b>872</b>	<b>-126</b>

Source : As per UC submitted to UGC and Progress Register

  
 16.10.24  
 Principal  
 Govt. Women's College  
 SAMBALPUR

SINo	Name of the College	2015-16	2016-17	2017-18	Grand Total
1	AIMS +2 Science College	21500			21500
2	Batagaon College, Batagaon	15000	30000		45000
3	BB College, Rairakhol	22500	37500	13500	73500
4	BGD College, Keseibahal	60000	44250	45000	149250
5	BRG College, Bhojpur	30000	30000		60000
6	DPA College, Mura			15000	15000
7	DPA College, Sason	30000			30000
8	Dr JKS College, Parmanpur	30000	30000	40500	100500
9	Dutika Sahu College, Laida	15000	30000	22500	67500
10	Fasimal Anchalik College, Fasimal	30000	30000		60000
11	GM Jr College, Sambalpur	121500	109500		231000
12	Government Women's College, Sambalpur	165000	178000	165000	508000
13	GPR College, Kuntur		75000	9000	84000
14	Hirakud College, Hirakud	22500	15000	36000	73500
15	Jai Durga College, Padiabahal		15000		15000
16	Jai Jagannath College, R Badmal	15000	30000		45000
17	Jamanikira College, Jamanikira	30000		30000	60000
18	JD Jr College, Padiabahal	30000			30000
19	Kisinda College, Kisinda	15000	30000		45000
20	Kuchinda College, Kuchinda	45000	45000	22500	112500
21	Kuturachuan College, Kuturachuan	15000	15000		30000
22	Mandatababa College, Maneswar	30000	19000		49000
23	MJ Degree College, Dhama	58250	37250	15300	110800
24	MJ Jr College, Dhama	80250	56750		137000
25	NAC College, Burla	30000		17550	47550
26	Naktideula Degree College, Naktideula	15000	15000	45000	75000
27	Naktideula Jr College, Naktideula	30000	15000		45000
28	Newton +2 Science College	45000	30000		75000
29	NSCB College, Sambalpur	30000	30000	9000	69000
30	PDR College, Keseibahal	66000	45000		111000
31	PG College, Jarabaga	41250		22500	63750
32	PG Degree College, Mahulpali	25500		12900	38400
33	PG Jr College, Mahulpali	36250			36250
34	Rairakhol Women's College, Rairakhol	22500	45000		67500
35	Rajashree Behera, MT			10200	10200
36	RGMT College, Kallehipali	15000			15000
37	RKDTH College, Budharaja	22500	20250		42750
38	Samleswari College, Badabazar	22500			22500

Principal 16.10.2021  
Govt. Women's College  
SAMBALPUR

SAMBALPUR  
Principal, Government Women's College, Sambalpur

SlNo	Name of the College	2015-16	2016-17	2017-18	Grand Total
39	Saraswat Degree College, Godbhanga	30000		18000	48000
40	Surajmal College, Rampella	15000		9000	24000
41	TF College, Bamra	112250	49000	24000	185250
42	VSS Jr College, Jujumara	31250			31250
43	VSS Jr Mahavidyalaya, Jujumara		14500		14500
44	Women's Jr College, Kuchinda	30000			30000
	<b>Grand Total</b>	<b>1501500</b>	<b>1121000</b>	<b>582450</b>	<b>3204950</b>

*[Signature]*  
Principal  
Govt. Women's College  
SAMBALPUR

**Annexure -IV**

**Statement showing expenditure incurred towards remuneration of Master Trainers and contingencies**

<b>Row Labels</b>	<b>2015-16</b>	<b>2017-18</b>	<b>Grand Total</b>
Angelina Kerketta, MT		6000	6000
Bharati Oram, MT		6000	6000
Bishnupriya Sagar, MT		6000	6000
Brundabati Munda, MT		12000	12000
Contingency	8000	6405	14405
Gayatree Mishra, MT		6000	6000
Geetanjali Kishan, MT		16000	16000
Jyoti Dash, MT		14600	14600
Lalita Lakra, MT		5700	5700
Laxmi Pandit, MT		18000	18000
Mamta Madki, MT		3000	3000
Mausumi Suna, MT		21000	21000
Pritee Bhengra, MT		9000	9000
Saila K Bagh, MT		6000	6000
Sumitra Chhatar, MT		6000	6000
Upasi Nayak, MT		6000	6000
<b>Grand Total</b>	<b>8000</b>	<b>147705</b>	<b>155705</b>

  
 Principal  
 Govt. Women's College  
 SAMBALPUR

College Audit

Govt. Audit

OFFICE OF THE PRINCIPAL, GOVT. WOMEN'S COLLEGE:  
SAMBALPUR

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No. 678 /GWC, Date 06.05.17

To

Dr. Partha Sarathi Mishra, IAS  
Addl. Secretary to Govt.  
Dept. of Higher Education  
Odisha, Bhubaneswar

Sub:

Reg. submission of compliance report of outstanding paras relating to different College/ Institution etc.

Ref:

Your office letter No. 9045, Dt. 17.04.2019.

Sir,

With reference to the letter No. and subject cited above, I am submitting herewith the necessary compliance report for necessary action at your end.

Yours Faithfully

*L. Kuan*

Principal 06.5.19

Govt. Women's College, Sambalpur.

*MC*  
*file*

*Sethi*  
Principal 16.10.2019  
Govt. Women's College  
SAMBALPUR



Sl. No	IR No.	Para No./ Sub Para No.	Subject	Comment	Supporting Documents
01	15		Irregular parking of RUSA grant amount of Rs. 1.00 crore	The College has time and again requested the executive engineer (R & B) vide this office letter No. 1159/GWC dt. 18.07.2018, 1453/GWC dt. 30.08.2018, 1841/GWC dt. 09.11.2018 & 614/GWC, 25.04.2019 to start the work immediately without further delay. The Executive Engineer vide its letter No. 1953, dt. 04.05.2019 informed us that the building of Women's College being used as temporary strong room for storage of EVM and VVPAT machine and also will be used as counting centre on the scheduled date of 23.05.2019. They assured us to start the work soon after the completion of the General election. So the para may be deleted.	Copy of the letter No. 1953, Dt. 04.05.2019 enclosed.
02	16		Idle procurement of DG Set out of UGC fund - Rs. 8.11 Lakh	The DG set requires an amount of 20 Lt. of Diesel for starting the machine. It has been decided to spend the money on the maintenance of the DG set from IDP grant which was also approved by the govt. The DG set will become viable after getting the necessary fund from the IDP grant. So the Para may be deleted.	

L. Angit  
08.5.19  
Principal  
Govt. Women's College, Sambalpur

*Devi*  
16.10.2021  
Principal  
Govt. Women's College  
SAMBALPUR

UGC



**M/S O.M KEJRIWAL & Co.**  
CHARTERED ACCOUNTANTS

Ref No:.....  
Date: .....

**B O L A N G I R**

At: Jagannath Para  
P.O./Dist: Bolangir-767001  
Tel.No. (06652) 230464 (O)  
(06654) 220051 (R)  
Mob: 9437030464  
E-mail: padhiom@india.com

UTILISATION CERTIFICATE

It is certified that the Grant of ₹ 2,24,900/- (Rupees Two lakh Twenty Four thousand Nine hundred only) sanctioned by the UNIVERSITY GRANT COMMISSION to Govt. Women's College, Sambalpur, Odisha under the Scheme of "College Development" vide RTGS dated 07.07.2014. Out of this the amount has been fully utilized as per the details given in the attached statement in accordance with the terms & conditions laid down by the U.G.C. in its letter no. OS2-070/12-13 (ERO), during XII Plan Period. All the terms and conditions have been fulfilled by the college and the grant has been utilized for the purpose for which it was sanctioned.

It is further certified that inventories of permanent or semi-permanent assets created/ acquired wholly or mainly out of the grant given by the University Grant Commission as indicated above are being maintained in the prescribed form and are being kept up to date those, assets have not been disposed of encumbered or utilized for any other purpose.

  
Principal  
Govt. Women's College, Sambalpur

For M/s. O.M.KEJRIWAL & Co.  
Chartered Accountants

  
S.K.Padhi, F.C.A  
Partner  
M.No.056918

*Small  
25/9/17  
O.M.Kejriwal*



  
Principal 16.10.2017  
Govt. Women's College  
SAMBALPUR

Place: Balangir  
Date:25.09.2017

# K. C. SAMAL & CO.

CHARTERED ACCOUNTANTS

H.O. : BUDHARAJA  
SAMBALPUR-768004  
(ORISSA)  
☎ 0663-2533254  
Mob: 9437344841

## GOVT. WOMEN'S COLLEGE, SAMBALPUR AT/PO/DIST: SAMBALPUR, ODISHA

U.G.C. Grant for the Scheme of Under Graduate Development Assistant during the XIIth Plan Period  
vide sanction letter no. F.OS2-070/12-13 (ERO) dated 20.02.2014 Sr. No. 218639.

### Receipt and Payment Account for the period from 01.07.2013 to 15.01.2015.

<u>Receipts</u>	<u>Amount (Rs.)</u>	<u>Payments</u>	<u>Amount (Rs.)</u>
To Opening Balance	Nil	By Purchase of Books & journals (As per Annexure-I)	3,20,000.00
To Grant-in-Aid received from U.G.C. vide Sanction Letter No. F.OS2-070/ 12-13 (ERO) dated 20.02.2014.	6,40,000.00	By Purchase of Equipments (As per Annexure-II)	3,20,000.00
		By Closing Balance	Nil
	<u>6,40,000.00</u>		<u>6,40,000.00</u>

## AUDIT REPORT

We have examined the above Receipt & Payment Account of Govt. Women's College, Sambalpur, At/Po/Dist: Sambalpur, Odisha for U.G.C. grant and report that, we have obtained all the information & explanation which we were required for the purpose of our Audit and the above set-forth account exhibits a True and Fair View of Receipt & Payment Account of U.G.C. grant, According to the best of our Knowledge and Explanation given to us and shown by the books of accounts, vouchers and stock register. We further certify that the amount has been fully utilized for the purpose for which the grant was sanctioned and according to the terms and conditions of the Grantee.

Place: Sambalpur  
Date: 24.02.2015

*Ashu*  
Principal 6.10.2021  
Govt. Women's College  
SAMBALPUR

*Ranjit*  
24.2.15  
Principal  
Govt. Women's College Sambalpur

For K. C. SAMAL & CO.  
Chartered Accountants

*[Signature]*  
K.C. SAMAL & CO.  
Chartered Accountants  
B.O. : N-6/396, IRC, Village Nayapalli, Bhubaneswar

UTILISATION CERTIFICATE

It is certified that the Grant of Rs. 12,00,000/- (Rupees Twelve Lakh only) and the grant of Rs. 9,50,000/- (Rupees Nine Lakh Sixty Thousand only) sanctioned by the UNIVERSITY GRANT COMMISSION to Govt. Women's College, Sambalpur, Orissa for U.G.C. grant for the scheme "Additional Grant (Equipments)". Out of this, the amount of Rs. 21,38,977/- has been utilized in per the details given in the attached statement in accordance with the terms & conditions laid down by the U.G.C. in its letter no. AGO-21710-11 (ERO) dated 23.03.2011, Sr. No. 204876 (1<sup>st</sup> Installment) and letter no. AGO-21710-11 (ERO) dated 13.10.2011, Sr. No. 207122 (2<sup>nd</sup> Installment) respectively and the amount of Rs. 1,023/- remained un-utilized at the end of the period. All the terms and conditions have been fulfilled by the college and the grant has been utilized for the purpose for which it was sanctioned.

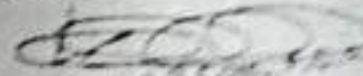
It is further certify that inventories of permanent or semi-permanent assets created/ acquired wholly or mainly out of the grant given by the University Grant Commission as indicated above are being maintained in the prescribed form and are being kept up to date those assets have not been disposed of encumbered or utilized for any other purpose.

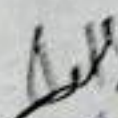
Place: Sambalpur  
Date: 26.09.2012



Principal  
Govt. Women's College  
Sambalpur

For C. SAMAL & CO.  
Chartered Accountants

  
K.C. Samal, F.C.S., F.P.A.  
PARTNER  
M.No. 17647

  
24-10-24  
Principal  
Govt. Women's College  
SAMBALPUR

3

UTILISATION CERTIFICATE

It is certified that the Grant of Rs. 1,30,000/- (Rupees One Lakh and Thirty Thousand only) sanctioned by the UNIVERSITY GRANTS COMMISSION to GOVT WOMENS COLLEGE, SAMBALPUR, AT/PO/DIST. SAMBALPUR, GENSIA for Seminar/ Conference on Gender Disparity & Development in India. Out of this the amount of Rs. 1,04,000/- (Rupees One Lakh and Four Thousand only) has been so far received and the balance amount receivable of Rs. 26,000/- (Rupees Twenty Six Thousand only) has been fully utilized out of loan fund as per the details given in the attached Receipt & Payment Account in accordance with the terms & conditions laid down by the U.G.C. in its Letter No. CO-047/14-15 (ERO) ID No. 052-079, S. No. 224814 dated 03.02.2015. All the terms and conditions have been fulfilled and the grant has been utilized for the purpose for which it was sanctioned.

It is further certify that inventories of permanent or semi-permanent assets created/ acquired wholly or mainly out of the grant given by the University Grant Commission as indicated above are being maintained in the prescribed form and are being kept up to date those, assets have not been disposed of encumbered or utilized for any other purpose.

Place: Sambalpur  
Date: 28.09.2015

*Sell* 24.10.2015  
Principal  
Govt. Women's College  
SAMBALPUR

(17)



M/S O.M. KEJRIWAL & Co.  
CHARTERED ACCOUNTANTS

Ref No: .....  
Date: .....

**B O L A N G I R**  
At Jagannath Pura  
P.O./Dist: Bolangir-761001  
Tel.No. (06657) 730464 (P)  
(06657) 730464 (R)  
Mob: 9437030464  
E-mail: padhian@india.com

UTILISATION CERTIFICATE

It is certified that the Grant of Rs. 9,20,000/- (Rupees Nine lakh Twenty thousand only) sanctioned by the UNIVERSITY GRANT COMMISSION to Govt. Women's College, Sambalpur, Odisha under the Scheme of "Additional Grant (Equipment)" Out of this the amount has been fully utilized as per the details given in the attached statement in accordance with the terms & conditions laid down by the U.G.C. in its letter no. AGO-173/11-12 (ERO) dated 12.03.2015 during XII Plan Period. All the terms and conditions have been fulfilled by the college and the grant has been utilized for the purpose for which it was sanctioned.

It is further certify that inventories of permanent or semi-permanent assets created/ acquired wholly or mainly out of the grant given by the University Grant Commission as indicated above are being maintained in the prescribed form and are being kept up to date those, assets have not been disposed of encumbered or utilized for any other purpose.

*S.K. Padhi* 20.10.2017  
Principal  
Govt. Women's College  
SAMBALPUR

For M/s. O.M.KEJRIWAL & Co  
Chartered Accountants

*S.K. Padhi*  
S.K. Padhi, F.C.A  
Partner  
M.No.056918



Place: Bolangir  
Date: 28/03/2017

C. SAMAL & CO.

CHARTERED ACCOUNTANTS

5

11/11/2012  
212559  
2012

UTILISATION CERTIFICATE


It is certified that the Grant of Rs. 11,50,000/- (Rupees Eleven Lakh Fifty Thousand Only) sanctioned by the UNIVERSITY GRANT COMMISSION to Govt. Women's College, Sambalpur, Odisha for U.G.C. grant for the scheme "Additional Grant (Equipments)". Out of this, the amount of Rs. 11,46,200/- has been utilized as per the details given in the attached statement in accordance with the terms & conditions laid down by the U.G.C. in its letter no. AGO-173/11-12 (ERO) dated 01.11.2012, Sr. No. 212559 and the amount of Rs. 3,800/- remained un-utilized at the end of the period. All the terms and conditions have been fulfilled by the college and the grant has been utilized for the purpose for which it was sanctioned.

It is further certify that inventories of permanent or semi-permanent assets created/ acquired wholly or mainly out of the grant given by the University Grant Commission as indicated above are being maintained in the prescribed form and are being kept up to date those, assets have not been disposed of encumbered or utilized for any other purpose.

Place: Sambalpur  
Date: 23<sup>rd</sup> 2013



For K.C. SAMAL & CO.  
Chartered Accountants

  
K.C. Samal, T.C.M., F.C.A.  
PARTNER  
M. No. 17847

  
Principal  
Govt. Women's College  
Sambalpur

  
Principal  
Govt. Women's College  
SAMBALPUR

3DP

OFFICE OF THE PRINCIPAL, GOVT. WOMEN'S COLLEGE:  
SAMBALPUR

\*\*\*\*\*

No. 162 /GWC, Date 30/07/2021

To

Parameswaran B., IAS  
State Project Director cum Joint Secretary  
OHEPEE, Govt. of Odisha

Sub:

Submission of Utilization Certificate of non-civil fund under OHEPEE.

Ref:

Your office letter No. 589/HE, Dt. 03.07.2019.

Sir,

With reference to the letter No. and subject cited above, I am submitting herewith the Utilization Certificate in Annexure-VI & list of items purchased of non-civil fund under OHEPEE of our college for favour of your kind information and necessary action.

Encl: As above.

Yours faithfully

*Sethi*  
Principal

Govt. Women's College, Sambalpur

Principal

Govt. Women's College

SAMBALPUR

Memo No. \_\_\_\_\_/GWC, Date \_\_\_/\_\_\_/\_\_\_/  
Copy to Coordinator IDP/ Account Bursar for information.

||  
Principal

Govt. Women's College, Sambalpur

*Sethi*  
Principal  
Govt. Women's College  
SAMBALPUR



**LIST OF ITEMS PURCHASED OUT OF THE NON-CIVIL FUND  
RECEIVED UNDER OHE/PEE**

**NAME OF THE UNIVERSITY COLLEGE: Govt. Women's College, Sambalpur**

Sl. No.	Particulars	Mode of Purchase (Quotation Call / Direct Purchase / EPM/Open Tender)	Date	Amount (Rs.)	Remarks
1	Water Purifier & Cooler	Quotation Call	29.03.2019 23.01.2020 29.06.2020	74,000/- 37,900/- 93,200/-	
2	Fire Extinguisher	Direct Purchase	10.05.2021	14,868/-	
3	First Aid Box & Suggestion Box				
4	Furniture for Class Room	EPM EPM	08.11.2019 09.11.2020	5,99,813/- 25,508/-	
5	Furniture for Hostel				
6	Book Shelf for Library				
7	CBCS Books				
8	CBCS lab Equipments				
9	Computers, Projector etc.				
10	Any Other item (Anti-Virus)	Direct Purchase	10.05.2021	2400/-	

  
 Principal 16.10.2021  
 Govt. Women's College  
 SAMBALPUR

  
 16.10.2021  
 Principal  
 Govt. Women's College  
 SAMBALPUR

FORM OGFR-7A  
(See Rule-172)

FORM OF UTILISATION CERTIFICATE FOR THE YEAR 2021-22

1. Name of the Work :: Construction of Academic Building at Govt. Womens College in the District of Sambalpur (Under World Bank Assistance Programme (OHEPEE) Phase - 1.
2. Head of Account :: 8443 Civil Deposit

I hereby certify that the grant placed at my disposal /at the disposal of the Executive Engineer, Sambalpur R&B Division, Sambalpur in the year 2020-21 and the amount available for expenditure during the said year was as follows-

1. (a) Unspent balance at the end of the year	::	Rs.52,65,000/-
(b) Grant received during the year ( up to 2021-22)	::	Nil
<b>Total</b>	<b>::</b>	<b>Rs. 52,65,000/-</b>
ii) Expenditure during the year	::	
(a) Out of unspent balance as in i (a) above	::	Rs.35,67,992/-
(b) Out of the grant referred to in i (b) above	::	Nil
<b>Total</b>	<b>::</b>	<b>Rs. 35,67,992/-</b>
iii) Unspent balance at the end of the year	::	Rs.16,97,008/-

2. I further certify that the expenditure of Rs. 35,67,992/- shown as expenditure in the year 2020-21 has been expended solely on "Deposit Work" under my Charge within the jurisdiction of the Executive Engineer, Sambalpur R&B Division, Sambalpur and for no other purpose and that the sum Rs.16,97,008/- is available for expenditure and no part of it has been diverted to other purpose.

3. I further certify that a list of works on which the expenditure of Rs. 35,67,992/- has been incurred and the amount spent on each has been prepared and is maintained in my office/ in the office of the Executive Engineer, Sambalpur R&B Division, Sambalpur

Certificate that, statutory deductions made towards income tax, Sales Tax, royalty from the contractor's bill have been deposited with the concerned authorities and the S.D. With S.D. Account of this Division in the State Bank of India, Sambalpur;

Challan. No./ Date	Amount allotted	Amount Spent	U.C. Submitted Earlier	U.C Now submitted	Balance U.C	Remarks
054454 06.10.2020	Rs.52,65,000/-	Rs.35,67,992/-	Nil	Rs.35,67,992/-	Rs.16,97,008/-	1101, 21.05.2019

Signature of the Executing Agency

Principal  
Govt. Women's College  
Sambalpur

16-07-2022

Divisional Accounts Officer  
Sambalpur R&B Division No-1  
Sambalpur

Principal  
Govt. Women's College  
Sambalpur

Executive Engineer,  
Sambalpur R&B Division No-1  
Sambalpur

16/07/2022



E-Mail ID: [eeo@odisha.gov.in](mailto:eeo@odisha.gov.in)

**OFFICE OF THE EXECUTIVE ENGINEER, SAMBALPUR (R&B) DIVISION NO-I**

Letter No. **4095** / Date. **25.06.2021**

To,

**The Principal,  
Govt. Women's College, Sambalpur**

Sub.: **Submission of Utilisation Certificate.**


Sir,

**It is to submit herewith the Utilisation Certificate for the work: Construction of Academic Building at Govt. Womens College in the District of Sambalpur (Under World Bank Assistance Programme (OHEPEE) Phase - 1"**

This is for favour of your kind information and necessary action.

Encl:- 1. U. C. Form 7A - 1 Set.


Yours Faithfully

  
Executive Engineer  
Sambalpur (R&B) Division No-I

Memo No. / Date

Copy with copy of enclosure submitted to the Engineer-in-Chief (Buildings), Odisha, Bhubaneswar for favour of information and necessary action.


Encl:- 1. As above

  
Executive Engineer  
Sambalpur (R&B) Division No-I


Memo No. / Date

Copy with copy of enclosure forwarder to the Asistant Executive Engineer, (R&B) Sub-Division No-II for information and necessary action.

Encl:- 1. As above

  
Executive Engineer  
Sambalpur (R&B) Division No-I

  
Principal  
Govt. Women's College  
Sambalpur

  
Principal  
Govt. Women's College  
SAMBALPUR

OFFICE OF THE PRINCIPAL, GOVT. WOMEN'S COLLEGE:  
SAMBALPUR

\*\*\*\*\*

No. 945 /GWC, Date 20/06/18 /

To

Dr. Mihir Kumar Das (OES-I)  
Officer-in -Charge  
State Performance Tracking Cell

Sub:

Permission for administrative approval of Executive Engineer, Govt. of Odisha Works Department, Sambalpur (R&B) Division - I for extension and improvement of the library building of Govt. Women's College, Sambalpur under RUSA fund.

Ref:

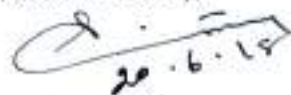
- 1) This office letter No. 748/Govt. Women's College, Sambalpur, Dt. 01.05.2018.
- 2) Your office letter No. 12233/HE, Dt. 27.04.2018.
- 3) Govt. of Odisha, D.H.E. letter No. 1221/HE, Dt. 12.01.2018.

Sir,

With reference to the subject cited above, I am submitting herewith the estimate for the following works as given by the Executive Engineer R&B Division- I for your necessary administrative approval.

Name of the Work	Estimated Cost
1. Extension of Library Building of Govt. Women's College, Sambalpur	Rs. 70,00,000/- (Rupees seventy lakh only)
2. Improvement to the old Library Building & Finishing work of the New Library Building of Govt. Women's College, Sambalpur	Rs. 30,00,000/- (Rupees thirty lakh only)
Total:	Rs. 100,00,000/- (Rupees One Corer only)

Yours faithfully,

  
20.6.18

Principal

Govt. Women's College, Sambalpur

  
Principal 16.10.2021  
Govt. Women's College  
SAMBALPUR

Name of Department: **GOVT. WOMEN'S COLLEGE, SAMBALPUR**

5. Certified that a sum of Rs. 6,72,111 (Rupees six lakh seventy two thousand one hundred eleven) has been utilized under the scheme **RUSA** (Scheme Name \_\_\_\_\_) by grantee out of Grant-in-aid/ Loan of Rs. 20,00,000 (Rupees twenty lakhs) sanctioned by Higher Education Department during the financial year 2015-16 as indicated below in Table - 1
6. Out of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) remaining unspent balance of the previous year, a sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) has been utilized as indicated below in Table - 2.
7. The utilization has been made for the purpose it was sanctioned and that a balance of Rs. **NIL** (Rupees \_\_\_\_\_) remaining unutilized at the end of the year has been surrendered to the Government (vide Challan No. \_\_\_\_\_ Dated \_\_\_\_\_) / will be adjusted towards the Grant-in-aid/ Loan payable in the next year \_\_\_\_\_.

**Table - 1** Details of Current Year

Sl. No.	Sanction No. & Date	Sanctioned Amount	Utilization Amount	Balance Amount	Remarks
(1)	(2)	(3)	(4)	[5 (3-4)]	(6)
1	4532, Dt. 22.02.16	16,66,667	13,27,889	NIL	
2	6843, Dt. 22.03.16	3,33,333	6,72,111	NIL	
Total:		20,00,000	20,00,000	NIL	

**Table - 2** Details of Previous Year

Sl. No.	Sanction No. & Date	Sanctioned Amount	Utilization Amount	Balance Amount
(1)	(2)	(3)	(4)	6[(3+4)-5]
1				
2				
Total:				

\* (The details of the previous are now being given in the current year)

8. Certified that I have satisfied myself that the conditions on which the grant-in-aid/ loan was sanctioned have been duly fulfilled and that I have exercised the following checks to see that the money was actually utilized for kinds of checks exercised.

5.  
6.  
7.  
8.

*Sells*  
**Principal**  
 Govt. Women's College  
 Sambalpur  
 16-10-2017  
 Coordinator RUSA

Signature: *Amit*  
 Designation :- Principal  
 Govt. Women's College, Sambalpur  
 Date:-

## Form of Utilization Certificate

Name of Department: **GOVT. WOMEN'S COLLEGE, SAMBALPUR**

- Certified that a sum of Rs. **13,27,889** (Rupees **thirteen lakh twenty seven thousand eight hundred eighty nine**) has been utilized under the scheme **SCPA Scheme** for the purpose of **Grant-in-aid/ Loan** of Rs. **20,00,000** (Rupees **twenty lakh**) sanctioned by Higher Education Department during the financial year 2015-16 as indicated below in Table - 1.
- Out of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) remaining at year balance of the previous year, a sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) has been utilized as indicated below in Table - 2.
- The utilization has been made for the purpose it was sanctioned and that a balance of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) remaining unutilized at the end of the year has been surrendered to the Government (vide Challan No. \_\_\_\_\_ Dated \_\_\_\_\_) / will be adjusted towards the Grant-in-aid/ Loan payable in the next year.

Table - 1  
Details of Current Year

Sl. No.	Sanction No. & Date	Sanctioned Amount	Utilization Amount	Balance Amount	Remarks
(1)	(2)	(3)	(4)	(5) (3-4)	(6)
1	4532, Dt. 22.02.16	16,66,667	13,27,889	3,38,778	
2	6843, Dt. 22.03.16	3,33,333	Nil	3,33,333	This amount is being utilized and the UC will be submitted soon.
<b>Total:</b>		<b>20,00,000</b>	<b>13,27,889</b>	<b>6,72,111</b>	

Table - 2  
Details of Previous Year

Sl. No.	Sanction No. & Date	Sanctioned Amount	Utilization Amount	Balance Amount
(1)	(2)	(3)	(4)	(5) (3-4-5)
1				
2				
<b>Total:</b>				

\* [The details of the previous are now being given in the current year]

- Certified that I have satisfied myself that the conditions on which the grant-in-aid/ loan was sanctioned have been duly fulfilled and that I have exercised the following checks to see that the money was actually utilized for kinds of checks exercised.

1.  
2.  
3.  
4.

*[Signature]*  
Principal  
16-10-2021  
Govt. Women's College  
SAMBALPUR

*[Signature]*  
Coordinator  
BOSA

Signature: *[Signature]*  
Designation: *[Signature]*  
Govt. Women's College, Sambalpur  
Date: 22-10-16

finalize the utilization Rs. 1,00,00,000/- (Rupees one corer) only under the infrastructural head to this college as per the procedures laid down by the government. The following resolutions were adopted in the meeting.

- 1) Due to Increased demand for books and reading room by the students, It was felt that the current building structure is not sufficient to accommodate all the student aspirants for their academic pursuits. More over due to the implementation of CBCS syllabus, the existing library building is not sufficient to keep the books in proper order for utilization by the students and the staff members. So it was unanimously decided to spent the Rs. 1,00,00,000/- allotted to this college for extension and improvement of the existing Library Building of the college.
- 2) It was decided to spend the total amount of Rs. 1,00,00,000/- (Rupees one corer) only under two heads:
  - a) Extension of library building of the college with an estimated amount of Rs. 70,00,000/- (Rupees seventy lakhs) only.
  - b) Improvement to the Old Library Building & Finishing work of the New Library Building of the college amounting Rs. 30,00,000/- (Rupees thirty lakhs) only.
- 3) It was decided to give the work to The Executive Engineer Sambalpur (R&B) Division - I for the completion of the work within the stipulated time.

**Members of PMU**

- 1) Sri P.K. Pati, Coordinator of RUSA – Convener
- 2) Dr. U.S. Dash, Administrative Bursar – Member
- 3) Dr. J.K. Mishra, Associate Prof. of Physics – Member
- 4) Dr. P. Guru, Associate Prof. of Home Science – Member
- 5) Sri A.K. Biswal, Account Bursar – Member
- 6) Asst. Engineer, P.W.D. – Member
- 7) Sri P.K. Guru, Head Clerk – Member
- 8) Sri P.K. Behera, Cashier – Member
- 9) Babli Khamari, +3 Illrd Yr. Arts – Students Representative Member
- 10) Geetibala Kisan, +3 Illrd Yr. Science – Students Representative Member

  
27.6.17  
Principal  
Govt. Women's College,  
SAMBALPUR

  
16.10.21  
Principal  
Govt. Women's College  
SAMBALPUR

## RESOLUTION

A Board of Governors Meeting (BOG) was held in the office chamber of the Principal, Govt. Women's College, Sambalpur on 29.04.2016 at 09:00 AM to discuss the Utilization of 1<sup>st</sup> phase RUSA Grant amounting Rs. 50,00,000/- (Rupees fifty lakh) only to the College. The Collector & District Magistrate, Sambalpur presided over the meeting. At the outset, the Principal Dr. Archana Naik welcomed the members and underlined the importance of RUSA in the overall development of the colleges. Dr. U.S. Dash, Administrative Bursar presented the list of requirements of the college before the Hon'ble members of the committee. The following resolutions were adopted in the meeting.

1. Sambalpur University is going to adopt CBCS syllabus for all its affiliating colleges from the next academic session as per UGC guide lines. The new syllabus requires to have new, updated books for each subject. This college has 18 departments of which 16 departments have Honours in their subjects. Basing on the requirement of the students, it was decided that top priority should be given to the purchase of Books, Journals, required furniture for the Library and a total amount of Rs. 30,00,000/- (Rupees thirty lakh) only will be spent for this purpose. While purchasing books and journals the following procedures will be adopted.
  - a. The Librarian will be asked to give the furniture requirement to procure the books in good conditions.
  - b. Each department will submit the requirement of books as per the CBCS syllabus which will be finalized with the respective subjective experts from the nearby colleges/retired teachers.
  - c. Allocation to each department will be made on a percentage basis out of the total amount of Rs. 30,00,000/- (Rupees thirty lakh) only.
  - d. The college will renew the registration for e-Books and Journals through the INFLIBNET source for a period of 5 years from the RUSA fund.
2. It was decided to convert Room No. 110 as the new SMART ROOM of the college. An amount of 20,00,000/- (Rupees twenty lakh) only will be utilized for this purpose. The work will be carried out by the PWD Sambalpur.

The meeting ended with a vote of thanks by Sri P. Pati, RUSA Co-ordinator.

### Members Present:

1. Prasanna Kumar Mohapatra
2. Dr. S.K. Dash
3. Smt. Rajalaxmi Pradhan
4. Smt. Chandralekha Patnaik
5. Smt. S.S. Tripathy
6. Sri P.K Pati
7. Dr. P. Guru

Archana Naik  
29.4.16  
Principal  
Secretary of BOG

S.K. Dash  
16.10.2021  
Principal  
Govt. Women's College  
SAMBALPUR

U.S. Dash  
Collector & District Magistrate  
President of BOG



# OFFICE OF THE PRINCIPAL, GOVT. WOMEN'S COLLEGE: SAMBALPUR

No. 631 /GWC, Date 27/04/2019

The annual stock verification of the college accounts and stock & stores for the session 2018-19 will be held by the following members of the teaching staff as per the programme given below. The verification of stock and stores will start from 27<sup>th</sup> April to 6<sup>th</sup> May 2019 and officers concerned are requested to submit the report by 6<sup>th</sup> May 2019 positively. The concerned HOD/DIC/ Cashiers are requested to extend their co-operation in verification work.

(A)	College Accounts	Dr. J.K Mishra Dr. U.S Dash
(B)	Office Stock & store	Sri G.B Das Sri R.K Rath Sri S.D Pradhan Dr. (smt.) N. Nath
(C)	Dept. Stock & Stores	
i)	Physics & Psychology	Dr. S.C Sahu Smt M. Biswal
ii)	Chemistry & Anthropology	Smt. M. Panigrahi Smt. S. Mahanand
iii)	Zoology & Education	Miss S.R. Bhoi Mrs. S.R Bhoi
iv)	Botany & Home Science	Sri. P. Dugdug Sri J.C Bhoi
v)	Geography	Dr. Kalyani Rath Smt. S.S Bahera
vi)	Sports & IT	Sri P.K Meher Miss M. Khatun
vii)	NCC	Mrs. A. Ekka Miss P. Basanti
viii)	NSS	Sri P. Kumbha Sri P.P Das
ix)	Tapaswini Ladies Hostel	Sri A. Bishwal Dr. S. Mishra
x)	Kasturba Gandhi Ladies Hostel	Sri Sanjay Singh Dr. Kalpana Meher
xi)	Yajnasenee Ladies Hostel	Sri P.M Behera Smt. Kalpana Jena
(D)	College Library	Dr. Sneha Mishra Smt. Sunanda Rath Smt. J.R Sethy Sri R.K Mishra Smt. Bharati Mishra
(E)	UGC	Sri P.C Sethy Sri N.B Pradhan
(F)	RUSA	Dr. A. Prusty Md. Javed

Principal

Govt. Women's College, Sambalpur

Memo No. 632(9) /GWC, Date 27/04/2019

Copy to SCR Guard file/Person concerned by circulation/Library/Supintendent of All Hostels/ Head clerk for information and necessary action.

Principal  
Govt. Women's College

Principal  
Govt. Women's College, Sambalpur