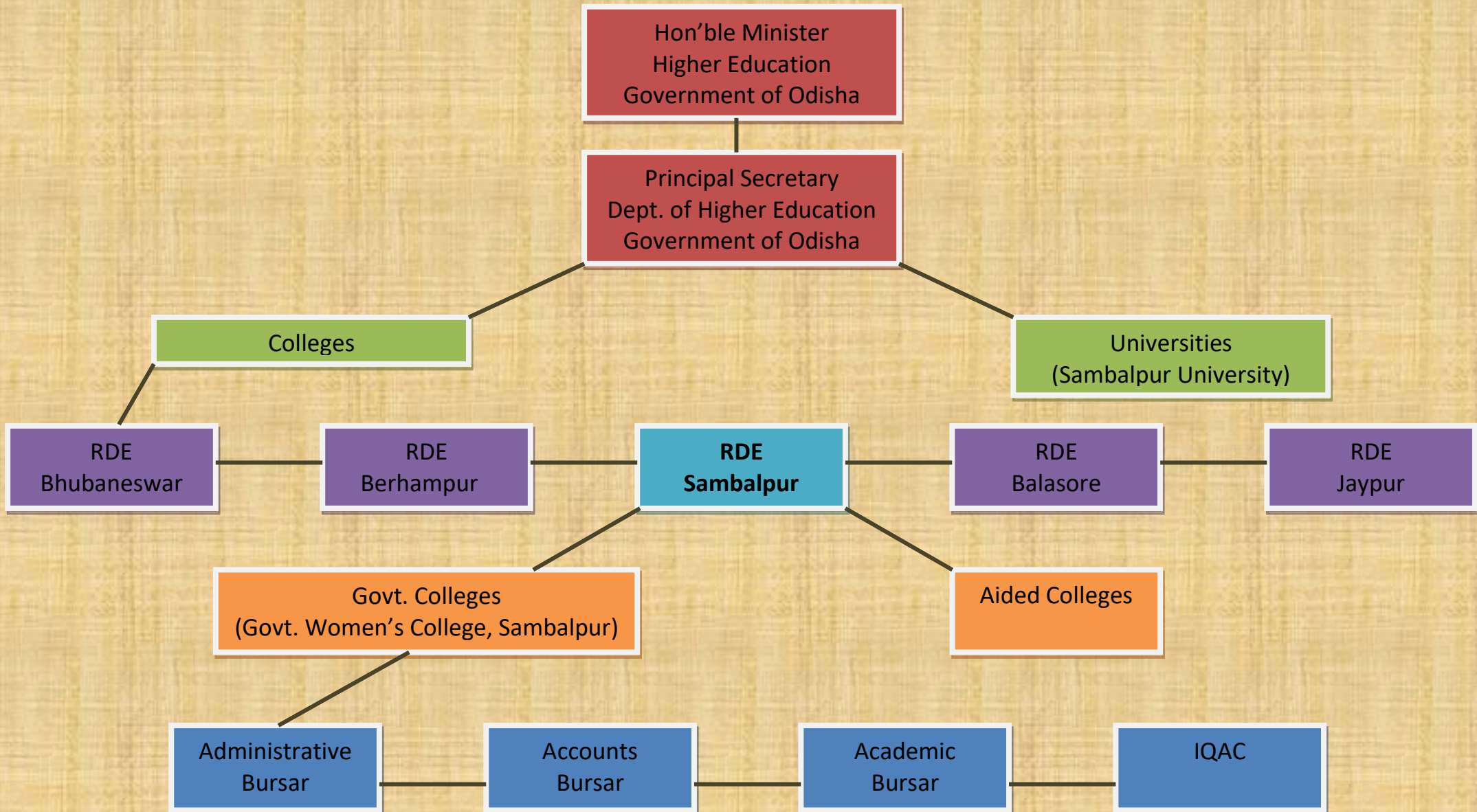


GOVT. WOMEN'S COLLEGE, SAMBALPUR ORGANOGRAM





GOVERNMENT OF ODISHA
DEPARTMENT OF HIGHER EDUCATION
404

H.C
G.B File
G.B
Govt Women's Coll
G.B
10/13

NOTIFICATION

Bhubaneswar, Dated the 17-10-13

No HE-EE-III-COMM-116-13 25517 HE In pursuance of Article-121 of Odisha Education Code, Government have been pleased to reconstitute the Governing Body of Government Women's College, Sambalpur with the following members for a period of three years from the date of issue of this Notification.

1	Collector & District Magistrate, Sambalpur	President
2	Principal, Government Women's College, Sambalpur	Vice-President-cum-Secretary
3	Member of Parliament, Sambalpur	Member
4	M.L.A Sambalpur	Member
5	Dr.(Smt)Archana Naik, Reader in Geography	Member
6	Dr.(Smt)Pravabati Guru, Reader in Home Science	Member
7	Sri Karunakar Supakar, Retired Engineer	Member
8	Dr. Prasanna Kumar Mohapatra, Retired Educationist	Member
9	Nominee of Vice-Chancellor, Sambalpur University	Member

By Order of the Governor
D.P. Behera,
Addl. Secretary to Government

Memo No. 25518 HE Date 17-10-13

Copy forwarded to the Director, Printing Stationery and Publication Odisha, Cuttack for information with a request to publish the same in the next issue of Odisha Gazettee and supply 20 (Twenty) copies to this Department for reference.

Memo No. 25519 (7) HE Date 17-10-13

Addl. Secretary to Government

Copy forwarded to Director, Higher Education, Odisha, Bhubaneswar Regional Director of Education, Bhubaneswar/ Berhampur/ Sambalpur/ Principal, Government Women's College, Sambalpur/Guard File/Section-II for information and necessary action.

Sek
16.10.2013
Principal
Govt. Women's College
SAMBALPUR

Addl. Secretary to Government

OFFICE OF THE PRINCIPAL GOVT. WOMEN'S COLLEGE:
SAMBALPUR

No. 1178 /GWC

Date. 01.09.2021

To,

The Treasury Officer
District Treasury
Sambalpur

Sub:- Submission of specimen signature of Sri Prafulla Chandra Sethi,
Principal-in-charge of Govt. Women's College, Sambalpur.

Ref:- Govt. Order No.14676/HE dt.23.07.2019.
Sir,

With reference to the letter cited above, I Sri Prafulla Chandra Sethi, Associate Professor in Sanskrit have taken over the charge of Principal,I/c with DDO power and Head of the Office of Govt. Women's College, Sambalpur and Govt. Women's Junior collge,Sambalpur on 30.06.2019 A.N. I am authorized to operate P.L Account of the college, All Govt. transaction and other bank account of the college.

My specimen signature is attested below.

- 1.
- 2.
- 3.

Sethi
Sethi
Sethi

Specimen signature of Sri Prafulla Chandra Sethi
is attested as above

Sethi
01/09/2021

Principal

Govt. Women's College
Sambalpur

Memo. No. 1179 /GWC

Date. 01.09.2021

Copy to the Regional Director of Education, Sambalpur for kind
information.

Sethi
01/09/2021

Principal
Govt. Women's College
Sambalpur

Memo. No. 1180 /GWC

Date. 01.09.2021

Copy to the Branch Manager State Bank of India(Main Branch/ Baz
Branch/ ADB Branch),Sambalpur / Union Bank of India,Sambalpur/ Andh
Bank,Sambalpur/ UCO Bank , Sambalpur/ IOB, Sambalpur for information at
necessary action.

Sethi
19-10-2021

Principal
Govt. Women's College
Sambalpur

Sethi
01/09/2021


Principal
Govt. Women's College
Sambalpur

6.1.2
6.12 2 key indicator 6.2.2

STAFF COUNCIL

Staff Council of the college is the apex academic body consisting of all teachers as members. The Principal of the college acts as the ex-officio chairman of the council. A senior member of the teaching staff is nominated as the secretary of the council.

The council meets as and when felt necessary to take any decision in academics, examinations and administrative affairs. The notice to hold the meeting is issued by the secretary with counter signature of the chairman atleast 2 or 3 days before the schedule. However, in case of emergency the meeting can be convened at a short notice. The minutes are recorded in the preceding book by the secretary, which is presented in the next meeting of the council for approval.


Principal 9.3.2021
Govt. Women's College
SAMBALPUR

COMMITTEES OF THE COLLEGE1. **Development committee**

The college has a development committee to look into the overall development of the college. The development committee is constituted with the following:

Chairman- Principal (ex-officio)

Vice-chairman-Principal's nominee

Members : Nominated by the principal from among the teaching staff

2. **Guest Faculty committee:**

The Guest Faculty Committee is to select the faculty members to be engaged in the vacant post of various departments for a stipulated period. The committee looks after the selection process and recommends the names of suitable candidates to the authority.

The committee consists of the Principal as the Chairman, two senior teachers of the college and head of the concerned department & another senior teacher of the department.

3. **Residential Committee**

The Residential Committee of the college is formed to look into the issues related to the accommodation of the members of the teaching/non-teaching staff and students. It proposes and recommends the needs and requirements of the boarders of the college hostels to the authority for necessary steps. The committee is constituted with Principal as the Ex-Officio Chairman, Superintendent of Tapaswini Hostel, Superimpregnate of Yajnasenee Ladies hostel and Assistant Superconducts of all the three hostel. Superintendent of Kasturba Gandhi TRW Hostel, Assistant Superintendants of all the hostels, Accounts Bursar, Administrative Bursar and nominees of the principal as members.

4. **Prepayment Post purchase Committee**

The committee studies the quality and authenticity of the articles purchased for the college and recommends/rejects the articles in the best interest of the institution. The final payment is made to the party on the basis of the opinion expressed by the committee. The committee consists of the Principal as the Ex- Officio Chairman and his/hier nominated members.

[Handwritten Signature]
9-3-21

Purchase Committee
 Any purchase made by the college/hostel/departments/library is passed by the Purchase committee. It scrutinizes the quotations invited from the firms /suppliers/printers and approves the lowest quotation for order. The committee consists of the Principal as the Ex- Officio Chairman, Accounts Officer, Administrative Bursar, and his/her nominated members. In case of hostels and the departmental purchases the concerned Superintendents, HODs/OICs shall be the members of the committee

Proctorial Committee
 The aim of the system is to establish a genuine personal relationship amongst students and teachers. It is seen that the students, in general, feel lost in their institutions since they have nobody to fall back upon for advice or guidance. The Proctor is there to aid and advice of the students. A Proctor, who is a member of the teaching staff of the college remains in charge of a group of students. He/She shall watch from time to time the academic progress and conduct of his group of students both inside and outside the College. His/Her recommendation in matter of free stipendship or financial help of any manner shall be of vital importance. He/She makes report to the Principal and guardians concerning their academic and other activities, inside and outside the institution. The committee meets from time to time to assess the improvement of the students.

Examination Committee
 The committee consists of the Principal as its Chairman and his/her nominees (O.I Cs) as members. The committee conducts all college examinations like Monthly, Half-Yearly/Test, Annual examinations. It is also responsible for filling up of forms for different council and University examinations. It publishes the results of college examinations.

Tabulation Committee
 There is a tabulation committee attached to the examination section to tabulate marks of the college examination before publication of the results. There is a tabulator for each and every class. The tabulation committee is headed by an O.I.C.

UGC Committee
 The UGC is a statutory body of the Government of India to coordinate, determine and maintain of standards of university education in India. In order to ensure effective region-wise coverage throughout the country, the UGC has decentralized its operations by setting up six regional centres

Our college comes under Eastern Regional Office, ER O, Kolkata. This college is covered under the 2(f) category by the UGC since 1959. The college has been accredited B (2-82 Grad Prnt) in the year 2006. UGC renders financial assistance to the college on various heads such as: organizing seminars, conferences, workshops, construction of hostels, college buildings and running different courses. There is a committee in the college to look into UGC affairs.

NAAC Committee
 The National Assessment Accreditation Council (NAAC) aims at sustaining and promoting a quality culture in higher educational institutions. It is an autonomous body which assesses and evaluates the qualities of education, infrastructural facilities and accordingly accredits grades to the institutions of higher learning. The NAAC visited the college in the year 2006 and accredited B+. The NAAC Committee of the college is undertaking steps for the visit of NAAC peer team, Bengaluru for re-accreditation. The committee prepares and sends the Self Study Report (SSR) and Annual Quality Assurance Report (AQAR) to the NAAC head-quarters.

Time Table Committee
 There is a time table committee to look after the preparation of academic routine for +2, +3 & P.G. classes. The committee allots the classes as per the existing C.H.S.E. (O) & University rules. The time table is framed in such a way that a teacher is assigned classes everyday.

Admission Committee
 The admission committee consists of the Principal as the chairman, the admission in- charge (A.I.C.) of +2& +3 classes, H.O.D. of the P.G. department of Odia and two senior teachers. As per the guidelines of e-admission (SAMS), department of higher education the committee nominates faculty members as validating officers and officers in-charge of Help desk for the smooth conduct of admission process. The committee is responsible for solving any kind of problem arising during admission period.

Library Committee
 The library committee of the college comprises of the Principal as the chairman, one Officer in- charge (O.I.C.) and O.I.C.'s nominees as members. The committee recommends allocation of funds for procurement of books out of grants received from Govt. & UGC. The committee also finalises the

Sd/-
Principal 03.2021
 Govt. Women's College
 S. SAMS, PIR

selection of books to be purchased for the library. The committee inspects the library from time to time to congenial study atmosphere inside the library. The committee takes redressal measures of the students' grievances.

Maintenance Committee:

There is a maintenance committee to look after the college and hostel buildings and staff quarters. It contacts and co-ordinates the concerned Govt. agencies for repair and renovation of the college buildings.

The committee comprises of the principal as the chairman and his/her nominees as members

Furniture Committee

The furniture committee of the college consists of the principal as the chairman, one officer in-charge and principal's nominees as its members.

Any furniture to be purchased for the institution needs the approval of the furniture committee. The committee takes stock of the existing furniture from time to time.

The Right to Information cell

The college has a RTI Cell to promote transparency and accountability in the college administration. There is a public information officer (PIO) and assistant public information officer (APIO) to run the cell. Interested persons can have access to any information regarding the college permissible under the RTI act -2005 by applying in the prescribed proforma by depositing the requisite fee in the shape of Indian postal order (IPO).

Anti - Ragging Cell

As per the order of the Hon'ble Supreme Court and G.O. No. 1041, Dt. 04.01.2008, Dept. of Higher Education Ragging in any form is an offence and is punishable under law. Therefore no student shall resort to ragging activities or any other acts of misbehaviour in the college premises, hostels or outside to the newly admitted students in the college.

In case, it is found that someone is involved in such ragging activities, her name will be struck-off from the institution and legal action will be initiated against her or them. There is an anti-ragging cell in the college. Students are advised to report such cases (if any) to the Chairman of the cell.

Hostel students are required to submit an undertaking for not to resort to any kind of ragging activities in the hostel and in the college premises or outside to the superintendent of their respective hostels in the proforma.

Anti Sexual Harassment Cell

As per the guidelines of UGC and the Supreme Court an Anti Sexual Harassment Cell has been established in this college to provide a healthy and congenial atmosphere to the staff and students of the college. The cell was constituted to meet the four basic objectives

- a) To develop the guidelines and norms for a policy against sexual harassment.
- b) To develop principles and procedures for combating sexual harassment.
- c) To work out details for the implementation of the policy
- d) To prepare a detailed plan of action, both short and long term.

SC / ST CELL

There is a cell for the welfare of sc/st students of the college.

Main Objectives of the Cell -

To implement the reservation policy for SC/ST in the college
To collect data regarding the implementation of the policies in respect of admission,

To take such follow up measures for achieving the objectives and targets laid down for the purpose by the Govt /UGC To implement, monitor and evaluate continuously the reservation policy in the college and plan measures for ensuring the effective implementation of the policy and programmes of the Govt.

Main Function of the Cell : To monitor the working of the remedial coaching scheme if any in the college.

To collect reports and information regarding the Govt orders on the various aspects of education training and employment of SC/ST candidates for evolving or modifying existing policy by the Commission To deal with presentation received from SC/ST candidates regarding their admission recruitment, promotion and other similar matters in the college.

To function as a Grievance Redressal Cell for grievance of SC/ST students and employees in the college and render them necessary help in solving their academic as well as administrative problems

And other work assigned from time to time to promote higher education among these two communities suffering economic, social and education deprivation.

Internal Quality Assurance Cell (IQAC) This college is having an Internal Quality Assurance Cell to channelize the efforts of the institution towards academic excellence. The National Assessment Accreditation Council (NAAC) aims at sustaining and promoting a quality culture in higher educational institutions. It advocates the establishment of Internal Quality Assurance Cell (IQAC) by all the accredited institutions as a post accreditation quality sustenance activity.

Objectives and Strategies Improving the academic and administrative performance of the institutions. Monitoring the quality parameters of the college.

Optimizing, integrating and monitoring the modern methods of teaching learning and evaluation. Maintaining Quality sustenance and enhancement. Promoting innovative practices. Ensuring the adequacy, maintenance and functioning of the support structures.

Functions Development of Bench marks for quality in academic and administrative activities. Dissemination of information on the various quality parameters of higher education. Organization of workshops and seminars related to quality and promotion of quality circles. Documentation of the various programmes/activities leading to quality improvement. Preparation of Annual Quality Assurance Report (AQAR) to be submitted to NAAC. For us, education does not lie in the quantification of knowledge but it lies in the quality of knowledge. By all means, IQAC adds greatly to the strength of the college and leads the institution towards academic excellence. IQAC meetings are conducted periodically to check the quality parameters of the college and the effective functioning of the cell in order to fulfill its objectives and functions.

Students Counseling and Grievance Redressal Cell There is a Students Counseling and Grievance Redressal cell in the college to address the grievances of the students. The scheme of establishing a Students Counselling and Grievance Redressal Cell in the colleges/Universities has been cast to address the diverse socio-economic handicaps and geographic backgrounds of the heterogeneous population of students coming to the colleges/Universities vis-à-vis equity of access and placement opportunities through availability of appropriate institutional support information. Linguistic differences and cultural gaps among students also call for the setting up of such a dispensation for suitable guidance and support in this age of globalization and competitive placements. Availability of relevant and accessible information coupled with professional guidance to utilize the same can result into better career achievements outside the classrooms and help in their healthy progression of our students.

Seth
Principal
Govt. Women's College
Srivilliputhur

Career Counseling cell The College has launched the Placement and Career Counseling cell for the benefit of the students.

The Cell's primary objective is to provide the much needed life skills to students and help them to find job placements. To keep pace with the present stiff competition, the placement cell has undertaken several measures like organizing seminars, mock interviews, soft skills, communicative English, phonetic exercises, personality development, corporate culture/etiquette and leadership skills to the students. These programs are conducted by distinguished personalities in the field. The college has integrated the Career Counseling with the Placement cell. The Cell offers guidance in higher education and other career opportunities apart from placement support.

Physically challenged cell

The cell for the Physically Challenged Students deals with the problems faced by such students in the college. It promotes academic, cultural and sports activities among the physically challenged. It also counsels the students on their problems and prospects.

Eco club

It is a voluntary group which promotes the participation of students in learning about, and improving their environment. People today, especially the young people, are concerned about the environment. A Green Club is a means by which students and youth can organize themselves to learn more about this issue, and also take action to improve their immediate environment. The coordinators and club members undertake various environmental friendly activities like tree plantation, campaigns against noise and air pollution and the awareness campaigns amongst the society like "No Plastic for me", "Say no to crackers" and the most important one the "Cleanliness Drive", Greenery Effect By Plantation Drive.

Martial Art Club

The martial arts are practiced for a variety of reasons, including self defense, competition, physical health and fitness, as well as mental, physical, and spiritual development. The College Martial Arts club imparts training in Karate and Kungfu by expert trainers.

Aditya

Proceedings of
Staff Council
(2)




02.11.19

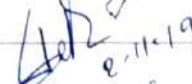
5th Staff Council meeting

Resolution of the Staff Council held on 14.10.19

A staff council meeting was held on 14.10.19 at 12:15 PM to discuss the following points.

1. At the outset, the Principal welcomed all the staff members to the meeting and impressed upon them to adhere to the norms set by the Government for better working environment. Members were asked to follow strictly seven hours stay in the college and discharge their responsibilities in the duties assigned to them.
2. Those departments which do not have a department room will get rooms in the new building of the college in a phased manner.
3. Members are requested to take classes in the virtual class room (108) and also maintain a record of the classes taken by them.
4. The college will conduct one national seminar on the topic "Influence of Gandhi in the Indian Literature" in the second week of November 2019.
5. A workshop will also be held during last week of October 2019.
6. Dr Jayant Karsharma, explained to the members the modalities for the smooth conduct of the seminar and workshop to the members.
7. Dr J. K. Mishra, Associate Prof of Physics suggested to hold a national seminar on ICT/Environmental Science in the third week of October.
8. Dr U. S. Dash, Co-ordinator of NAAC requested the OICs to complete the collection of data in prep of Self Study Report latest by the end of November 2019.
9. The principal asked the members to work for NAAC between 03:15 PM to 05:00 PM when they do not have classes.
10. The meeting ended with a vote of thanks by Sri J. C. Bhai, Jr Lect in O.D.A.


02.11.19
Staff Council Secretary


e-11-19
Principal

Staff Council meeting on 02.11.19.

Members present

ANT

- ① Dr K. Rath
- ② Dr N. Nath

Kalyan Gade
2/11/19
N. Nath
2.11.19

BAI

- 1. Smt S. Singh
- 2. Smt P.M. Behera
- 3. Miss B. Barika

Pr Singh 2.11.19
A.S. 02/11/19
02.11.19

Chemistry

- 1. Dr S. Panda
- 2. Dr S.C. Saha
- 3. Smt Madhusmita Biswal

Mishra
2/11/19

Education

English

- 1. Dr S. Mishra
- 2. Smt S. Pradhan
- 3. Smt A. Ekta

P. 2/11/19

Mishra
2/11/19

Economics

- 1. Dr U.S. Dash
- 2. Smt P.K. Meher
- 3. Miss S. Bhoi

Mishra
02/11/19
Bhoi
02/11/19

Geography

- 1. Dr S. Mishra
- 2. Smt M. Panigrahi
- 3. Smt P. Durgadung

S. Mishra
2.11.19

Hindi

- 1. Dr J.K. Karsharma
- 2. Dr P. Basanti
- 3. Smt P. Kumbhar

J. Karsharma
P. Basanti
P. Kumbhar
2/11/19

History

- 1. Smt S. Rath
- 2. Dr K. Meher
- 3. Miss H. Khaitan

Smt S. Rath
Dr K. Meher
Miss H. Khaitan
02/11/19

Home Science

- 1. Dr K. Jena
- 2. Smt S. Bhoi

Kalpana Bhowar
Smt S. Bhoi
2/11/19

Mathematics

- 1. Md. Jawed

Md. Jawed
2/11/2019

ODIA

- 1. Smt A. Biswal
- 2. Smt J. C. Bhoi
- 3. Dr P. P. Das

A. Biswal
J. C. Bhoi

P. P. Das
2/11/19

Physics

- 1. Dr J. K. Mishra
- 2. Smt N. B. Pradhan
- 3. Smt K. Madhavi

N. B. Pradhan
2/11/19

K. Madhavi
2.11.19

Pol. Sc

- 1. Smt Sankaja Mahananda
- 2. Smt Bharati Mishra

Sankaja Mahananda
Bharati Mishra
02/11/19

Philosophy

- 1. Smt G. B. Das

G. B. Das
2.11.2019

Psychology

- 1. Smt N. Mishra
- 2. Smt S.S. Behera
- 3. Smt Monalisa Pradhan

N. Mishra
02/11/19

SANSKRIT

1. Sri R. K. Mishra

Resolution 2-11-19

ZOLOGY

1. Sri R. K. Rath
2. Dr. (Smt) Jyotsna Rani Sethy

Resolution
2-11-19
Sethy
2-11-19

VOCATIONAL

1. Smt B. Nayak
2. Sri S. B. Pradhan

Pradhan 2-11-19
Sethy
2-11-19

Pradhan

2-11-19

Gen. Staff Council

Resolutions of the Staff Council held on 2-11-19

The last staff council was held on 2-11-19 at 11:30 AM in this room with our principal Prof. Pratibha Ch. Sethi on the chair. After the approval of the minutes of the last staff council meeting, the principal welcomed the staff members and requested all the tabulators of Science, Arts and Commerce and Vocational stream to place the result of +2 Test Examination 2019 before the Staff Council.

The Tabulators, Mrs. Prabita Nayak, Miss Bijayalaxmi Barik, Miss Supratika Bhoi and Miss Maimuna Khanum placed the result of +2 Vocational, +2 Science, +2 Arts and +2 Commerce respectively.

After discussion in the house it was resolved that students securing minimum 20% marks in aggregate will be sent up and the result of the rest of the students shall be withheld.

It was further suggested that a committee would be constituted with some staff members from all the streams other than officers in charge of examination. They will conduct a test for students securing below 20% marks and further decision to be taken by the committee.

Principal requested all the staff members to take extra classes so that the students who are having shortage of attendance (< 75%) shall get 3 months time to enhance their attendance.

A resolution was made that the parents of the students having less than 20% marks and below 30% attendance have to meet their respective proctors. Further it was decided that the students of the above category should be allowed to till up

The examination forms in the time date

Sri N B Pradhan, OIC & 2 Examinations gave thanks to all staff members abt & 2 for the smooth conduct of Test Examination 2019.

Lastly principal requested all the staff members to extend their hearty cooperation for the general success of the national seminar. The meeting ended with vote of thanks by Sri J. C. Bheri, Jc in O.D.A.

S. Pradhan
3.12.19

Staff Council Secretary

S. Pradhan
3.12.19

Principal

3.12.19 . Members present

ANT

1. Dr K. Rath
2. Dr N. Nauth

Kalyani Rath
Vibadeta
3.12.19

BoT

1. Sri S. Singh Absent.
2. Sri P. M. Behera - Present
3. Miss B. Banerjee - Present

03.12.19

Chemistry

1. Dr S. Panda
2. Dr S. C. Sahu
3. Miss Madhusmita Biswal

S. Pradhan
Miss S. Pradhan
3.12.19

English

1. Dr S. Mishra
2. Sri S. Pradhan
3. Smt A. K. Bheri Absent.

S. Pradhan
3.12.19

Economics

1. Dr U. S. Dash
2. Sri P. K. Meher
3. Miss S. Bheri

S. Pradhan
3.12.19

Geography

1. Dr S. Mishra
2. Smt M. Panigrahi
3. Sri P. Durgadung

S. Pradhan
3.12.19

Hindi

1. Dr J. K. Karsharma
2. Dr P. Banerjee
3. Sri P. Kumtha

S. Pradhan
3.12.19

02.01.2020

Proceedings of last staff council meeting held on 3rd Dec 2019 at 1 P.M with Principal Profulla Ch. Sethi on the Chair. After the approval of the minutes of the last staff council meeting, the Principal welcomed all the staff members.

① He gave thanks to all the staff members for their Co-operation in the last National seminar which was held on 10.11.19.

② Members are requested to maintain discipline in the examination hall.

③ The national seminar would be fruitful with the proper co-operation of the staff members.

④ All staff members should perform their duties as assigned to them in the National seminar which is going to be held on 7.12.19.

⑤ Participants of the cultural programme of the last seminar would be given prizes.

⑥ The Principal requested all the staff members to attend the laptop distribution meeting as the collector would grace the meeting.

⑦ All the competitions must be carried out within 10 days after the national seminar i.e. after 7.12.19 as the Annual function of the college will be held in between 02.01.2020 to 15.01.2020.

⑧ Department website must be ready within 15th December 2019.

⑨ 75% attendance of the students must be maintained by taking extra classes.

⑩ The Principal requested all the hostel superintendents to prepare a nos of all mural students preferably from +2 1st yr and 2nd yr for the NAAC visit.

31st Annual news bulletin will be inaugurated on 5th of January 2020.

The Principal requested S. N. B. Pradhan, Assoc Professor of Physics, Co-ordinator RUSA to plan for the utilisation of RUSA grant.

Dr. U. S. Dash, Administrative Officer requested all the staff members to stay from 9.30 AM to 5.30 PM on 7.12.2019 for the grand success of the national seminar.

The meeting ended with vote of thanks by Sri J. C. Bhoi, Jr Lecturer in edia.

Sharda
02.01.2020
Staff Council Secretary

Sethi
2.1.2020
Principal

ANT

1. Dr. K. Rath
2. Dr. N. Naths

Kalyan
Nivedita
M. 21/12/2019

BOT

Sunil - 1-20

1. Sri S. Singh
2. Sri P.M. Behera
3. Miss B. Basika

Ph
02.01.2020

CHEM

1. Dr. S. Panda
2. Dr. S.C. Sahu
3. Mrs Madhusmita Biswal

02.01.2020
M.G. 21/12/2019

English

1. Dr. S. Mishra
2. Sri B. Pradhan
3. Smt. A. Ekka

02.01.2020
Shankar 21/12

Economics

1. Dr. U.S. Dash
2. Sri P.K. Meher
3. Miss S. Bhoi

02/01/20
Jehi 02.01.2020

Geography

1. Dr. S. Mishra
2. Smt. M. Panigrahi
3. Sri P. Durgelung

Sushma
M.Panigrahi
02.01.2020
02.01.20

Hindi

1. Dr. J. K. Sharma
2. Dr. P. Babanti

02/01/2020

Purosham Kumar
2-1-2019

History

1. Smt. S. Rath
2. Dr. K. Meher
3. Miss M. Khatoon

02/01/2020
02/01/2020

Home Sc.

1. Dr. K. Jena
2. Smt. S. Bhoi

02/01/2020
Sanchayakumari Phoi
02/01/2020

Mathematics

1. Mr. Jawed

02/01/2020

ODIA

1. Sri A. Biswal
2. Sri J. C. Bhoi
3. Dr. P. P. Das

02/01/2020

Physics

1. Dr. J.K. Mishra
2. Sri N.B. Pradhan
3. Smt. K. Madhuri

02/01/2020
02/01/2020
K. Madhuri 2.1.2020

Pol. Sc.

1. Smt. Sarlaja Mahananda
2. Smt. Bharati Mishra

Saralja Mahananda
Bharati Mishra 02/01/2020

Philosophy

1. Sri G.B. Das

02/01/2020

Psychology

1. Smt. N. Mishra

02/01/2020

2. Smt. S. G. Behera
3. Smt. Manalisha Pradhan

Muralan 02.01.2020

Sanskrit

1. Smt. R. K. Mishra

Rajkiran Mishra
2.1.20

Zoology

1. Smt. R. K. Rath
2. Dr. Jyotsnara Rani Sethy

Ratikanti Rath
2.1.2020

Jyotsnara Sethy
2.1.2020

Vocational

1. Smt. B. Nayak
2. Smt. B. B. Pradhan

Prasanna
2.1.20
Srinath

Resolution of the Staff Council held on 02.01.2020

After approval of the minutes of the last staff council meeting held on 02.01.2020, Principal Prof. Chandra Sethi greeted all the staff members for the success of the college.

He expressed his pleasure as the NAAC reports of last four years have been successfully sent within 31st of December 2019 by the efforts of all staff members. He anticipated that NAAC peer team might visit in the beginning of the next session.

The principal appraised the report on visit of Joint Secretary Surendra Kumar Panda to this college.

He congratulated Dr. Kalpana Meher, hostel Superintendent of Yagnasenee hostel for maintaining cleanliness, discipline in the hostel. He assured that hostel boundary would be made as soon as possible.

He admired the work of Dr. Nibedita Nath, hostel superintendent of Tapaswini hostel for her way of receiving the joint secretary in the hostel.

The principal put emphasis on depth module, practical classes and value education. He proposed a national seminar on Srimal Bhagbat Gita, Art of living in 21st century. In the present scenario now Gita is influencing our lives.

He declared to inaugurate college magazine "Bharwati" and news bulletin of 16 pages on the Annual Day of the college.

Dr. U. S. Dash, administrative officer requested the staff members to co-operate in the work of NAAC accreditation. He stressed

20 department possible with proper documentation
S S R and AAR main faculty with each other

The meeting ended with vote
to thank to Sri J. C. Bhai, Asst. Professor
of ECE

~~Shri J. C. Bhai~~
Shri J. C. Bhai
Secretary

~~29-2-2020~~
29-2-2020
Principal

AIIE

IN

BOT

- 1. Dr. S. Singh
- 2. Dr. P. M. Bhanu
- 3. Miss B. Barika

Absent
 Pabitrakumar Bhai
 Rajagopal Bhai
 Principal
 Govt. Women's Coll
 SAMBAPUR
 29/2/20
 29.02.2020

CHEM

- 1. Dr. S. Pandey
- 2. Dr. S. C. Sahu
- 3. Mrs. Madhusmita Biswal

Madhusmita Biswal
 29/2/2020

ENGLISH

- 1. Dr. Sushma Mishra
- 2. Sri S. Pradhan
- 3. Mrs. A. Ekka

Smadaha Mishra
 on leave

ECONOMICS

- 1. Dr. U. S. Dash
- 2. Sri P. K. Meher
- 3. Miss S. Bhai

U. S. Dash on 29-2-20
 Pramod Kumar Bhai 29-2-20
 Supriyachand Bhai 29-2-20/20

GEOGRAPHY

- 1. Dr. S. Mishra
- 2. Sri. M. Panigrahi
- 3. Sri P. Durgaling

Srisika 29-02-2020
 Y. Peng 29-02-2020
 29/2/20

HINDI

- 1. Dr. J. K. Kantharaj
- 2. Dr. P. Bhanu
- 3. Sri P. Kumar

Prasanna Kumar Bhai
 Prasad Kumar Bhai 29/2/20

HISTORY

- 1. Sri. S. Bhai
- 2. Dr. K. Meher
- 3. Mrs. M. Biswal

29/2/20
 K. Meher
 29/2/20
 K. Meher
 29/2/2020

2020-2021

19.6.2020

1st Staff Council

Proceedings of the Staff Council meeting held on

29.2.2020

A meeting of the staff council was held on 29.2.2020 to discuss about the smooth conduct of Council examinations 2020 with our principal Sir Prabhulla Chandrab Sathi on the chair.

After the approval of the minutes of last staff council meeting, the principal greeted all the staff members and sought their whole hearted cooperation for the ensuing council examination 2020. No leave would be permissible during examination period. C.L. should be applied before 3 days and there should not be any exchange of duty.

Invigilators should be vigilant in the examination hall. Mobile phone, smart watch, vanity bags would not be allowed inside the college. Questions papers should be distributed properly according to 4M+2 rule. All invigilators should be abide by the rule and regulations of the council examination.

He requested all staff members to do NAAC related works simultaneously with examination duty. He proposed two national seminars which would be conducted before summer vacation, one on environment and the other one on literature.

Sr N B Pradhan, Deputy Superintendent of +2 examination requested all the staff members to be extra careful at the time of gate checking. There should not be any leakage of question paper.

Sr J. C. Bhat, Hub coordinator said that the examination procedure could be flawless with co-operation of all staff members.

Dr Jiten Mishra, Academic Officer enquired about the holding of +3 classes at the time of +2 examination. It was resolved in the house that all classes would remain suspended for first two days than classes will continue as usual after 10.45 A.M.

Sr P.M. Behera informed all the staff members to take classes in the virtual class room i.e. R.N. 108 as antivirus has already been installed.

Dr. J. K. Karsharma, Co-ordinator J.G.A.C. informed all staff members about the workshop which would be started from 16.3.2020 and continued for about a week. He requested all the staff members that it is hard time and we have to do many works side by side, such as examination work, best practices, value education etc.

The meeting ended with vote of thanks by Dr J. K. Karsharma.

Sr
J. Karsharma
19.6.2020
Staff Council Secretary.

Sr
19.6.2020
Principal.

19.6.2020

Resolution of the staff council held on 29.2.2020
Members present

ANT

EDN

BOT

1. Sri S. Singh - ~~S. Singh~~ 19.06.2020
2. Sri P.M. Behera - ~~P. 19/06/2020~~
3. Miss B. Barika - ~~Byjusaji Jitka~~ 19.06.2020.

CHEM

1. Dr S. Panda
 2. Dr S.C. Sahu
 3. Mrs Madhusmita Biswal
- ~~SP~~ 19.06.2020
Mishra 19.6.2020

ENGLISH

1. Dr Sneha Mishra C.I.
 2. Sri S. Pradhari +2 valuation
 3. Smt A. Ekka
- Anika Chelg 19/6/20

ECONOMICS

1. Dr U.S. Dash
 2. Sri P.K. Meher
 3. Miss S. Bhoi
- ~~SP~~ 19.06.20
S. Bhoi 19.06.2020

GEOGRAPHY

1. Smt Manashree Panigrahi
 2. Dr S. Mishra
 3. Sri P. Durgelung
- Mpanigrahi 19.06.2020
Smishra 19.06.2020.
S. P. 19.06.2020

HINDI

1. Dr J.K. Khandayama
 2. Dr P. Basanti
 3. Sri P. Kumtha Absent
- Jayants Khandayama 19.6.20
Khandayama 19/06/20

HISTORY

1. Smt S. Rath Absent
 2. Dr K. Meher
 3. Miss M. Khatri Absent on duty
- Kalpana Meher 19.06.20

Home Science

1. Dr K. Jena
 2. Smt S. Bhoi
- Anand 19.6.20
Jandhya Kame Bhoi 19/6/2020

Mathematics

1. Md Jawad - 2 valuation

ODIA

1. Sri A. Biswal +2 e-valuation
 2. Sri J.C. Bhoi +2 valuation
 3. Dr P.P. Das
- SP 19/6/20
22/05/2020

PHYSICS

1. Dr J.K. Mishra
 2. Sri N.B. Pradhari
 3. Mrs K. Nandhuri +2 e-valuation
- SP 19/6/20
N.B. Pradhari 19.6.20

POLITICAL SCIENCE

1. Smt Sailaja Mahananda
 2. Smt - Bharati Mishra
- Sailaja Mahananda 19/6/2020
B. Mishra 19/6/2020

PHILOSOPHY

1. Sri G.B. Das
- 19.6.2020

PSYCHOLOGY

1. Smt - Namrata Mishra Nandhra 19.06.20
2. Smt Satyanita Behera Absent
3. Smt Manalisha Pradhari Manalisha Pradhari 19.06.20

SANSKRIT

1. Sri R.K. Mishra Kajlican Mishra 19.06.20

ZOOLOGY

1. Sri R.K. Rath Patkali Rath 19.06.2020
2. Smt Jyotsna Ranj Sethy Jyotsnarani Sethy 19.06.2020.

VOCATIONAL

1. Smt B. Nayak
 2. Sri S.B. Pradhari
- S. Nayak 19.6.20
S. Pradhari 19.6.20

Parent Teacher Association

Proceedings Register.

PTA RECORD
(2011-12)

(+ 3 Arts / science)

**GOVT. WOMEN'S COLLEGE,
SAMBALPUR**


Sethi
Principal 23.10.2021
Govt. Women's College
Sambalpur

Minutes of the Parents teachers meeting held on 1/11/2019

The meeting of the Parents teachers Association (PTA) was held on 1/11/2019 in Room 110 inside the premises of Govt Women's College, Sambalpur. The principal Sri Prabala Chandrasekhar' sis presided over the meeting. Smt. Sailaja maharada ofc of the PTA explained the purpose of the PTA meeting and expressed it as a Triangle between parents - teachers and students.

Many Parents gave their valuable suggestion regarding the development of the instation as well as the betterment of the institation. ~~The~~ various problems like - Safety of the students, using the mobile phone in their study, drinking water facilities, sanitation were discussed and suggestions were invited from the parents. The importance of Student feedback was also emphasized. Overall the meeting was successful.

Dr. Kalyani Rath Madam member of PTA, extended the vote of thanks.


23.10.2021
Principal
Govt. Women's College
Sambalpur

Kalyani Rath
1/11/2019
Prabaneemishra
1.11.2019,

Guests Present .

1. Warmkath
2. Jiten Deeya Das
3. Juyodhraj Majhi
4. ~~Prerit~~ Dhar Moha
5. ~~Prerit~~ Prerit
6. Gauri Sani Das
7. Anila Chhabria
8. ~~Prerit~~ Prerit
9. Narenu Chandra Hati
10. Atish Kumar Panda
11. Tapam Karmakar
12. Dhananidhar Chahoo
13. Lingaraj Nayak
14. Banita Nayak
15. Smt Sushama Panda
16. Sakanti Bhoi
17. ~~Prerit~~ Prerit
18. Aditi Behera
19. Jyoti Ch. Saha
20. ~~Prerit~~ Prerit
21. Madhuri Meher
- Ganeswar Kumar 760 9809254

W.D.
01.11.19
Prerit
Prerit

Gauri Sani Das
Anila

N. Ch Hati

Prerit
Prerit
Prerit

Bm
Prerit
Prerit
Prerit

~~9938573700~~ R. Saha

G. Meher 1.11.19

Teachers Present .

1. Dr. Kalpana Jena
2. Dr. Kalpana Meher
3. Robin Dasanti
4. Dr. Saranda Rani
5. Sujata Panda
6. Dr. Snabanees Mishra
7. Snehalata Mishra
8. Nandini Pradhan
9. Jiten Kumar Mishra
10. ~~Prerit~~ Prerit

Prerit
Prerit
Prerit
Prerit
Prerit

Principal
23/10/2019
Govt. Women's College
Sambalpur

minutes of the Parent-Teacher meeting held on 16.03.20

meeting of P.T.A. was held on 16.03.20 at 3pm to seek parents' cooperation in the wake of NAAC peer team visit. The Principal Profulla Chandra Sethi presided over the meeting. At the outset, the Principal highlighted the importance of the Parent-Teacher meeting and requested the parents to attend in large number. He emphasised the combined efforts of both parents and teachers for sustainable development of a college as parents are its prime stakeholders of the institution.

Smt. Smita Bhanananda (O.I.C.) of the P.T.A. welcomed the parents and all the members of the meeting. She expressed satisfaction over growing concern of the parents towards the betterment of their daughters. She enumerated the steps taken by the institution for their holistic development in different activities. She praised the teachers for their whole-hearted cooperation and commitment in such noble efforts.

Dr. Srabaneesh Mishra, member of P.T.A. shared her classroom experience and also highlighted the need for focussing on the child's strengths, weaknesses, recent work, recent interaction and also look at future projects, tests and other assignments.

Many parents gave valuable suggestions with regard to overall development of students and the institution. Overall the meeting was quite interactive and fruitful. Dr. Srabaneesh Mishra member P.T.A. extended the vote of thanks.

Sethi
23.10.2021
Principal
Govt. Women's College
Sambalpur

Sambalpur
16.3.2020

Parent's Signature.

Sl. No.	Name	Phone
1	Subash Ch. Jena	7978661663
2	Gudshan an. Saha	8228840336
3	Subham Kinner Paul	7978668019
4	Prasanna Ku. Behera	9777789934
05	ଶ୍ରୀ ଅକ୍ଷୟ କୁମାର ବିହାରୀ	9438504249
6	Prasanna Ku. Behera	9777789934
7	Surendra Radwan	9777264025
8	Manash Kumar Padhan	9938564056
9	Prasanta Kumar Mishra	6370865078
10	Bijay Sankar Das	9348182316
11	Buddhadeb Sahu	9938750866
12	Janusottam Behera	9337014149
13	Sudanshu Singh	9957688551
14	ସୁନୀଲ କୁମାର	7077859935
15	Mitka Nork	7852953887
16	ARASH BHOL	7008485857
17	Mitanani Pawgriahi	7978909515
18	ଶ୍ରୀ ଅକ୍ଷୟ କୁମାର ବିହାରୀ	9937936405
19	Areetanali Patel	9337305162

Principal
Govt. Women's College
Sambalpur

10.10.2021

Teachers Present:

Sunanda Rathi

Kalpana Meel
Do. Jyoti Chandra Sahu

Neelika Jindhan

Kalpna Sena

Ratikanla Rath

Akhil Bishal

Pramod Kumar Meher

Uma S. S.

Snabaneer Meher

Pankaj

Signatures

16.03.2020

16.03.2020

16.03.2020

16.03.2020

16.03.2020

16.03.2020

16.03.2020

16.03.2020

16.03.2020

16.03.2020

Principal
Govt. Women's College
Sambalpur

23. THE COLLEGE UNION

The name of the College Union shall be Govt Women's College Union, Sambalpur.

A. Function of the College Union:-

The College Union shall remain the sole tribune of students' opinion inside the college. Its functions are:-

- (a) To organise discussions on general, cultural, academic national and international problems.
- (b) To organise discussion, debate and conduct mock parliament.
- (c) To invite eminent persons to address the Union.
- (d) To represent to the authorities the views of the member on all matters of interest to them.

Associate Adviser shall be considered final.

(ii) **Vice-President:-** Any member of the Union is eligible to contest for the post of Vice-President of the Union. In the absence of the President, the vice-president shall assume all her rights and discharges all her duties.

(iii) **Secretary:-** Any member of the Union is eligible to contest for the post of the Secretary of the Union.

(a) The Secretary shall arrange debates, give notice of all meetings, whether annual ordinary or extra-ordinary.

(b) She shall prepare the budget and place it before executive committee for approval.

(c) She shall select the subject for debate in consultation with the President, Advisor and the Associate Advisers.

(d) An ordinary or annual meeting of the Executive Committee may be called by the Secretary in consultation with the Adviser. The Notice to hold the meeting will be counter-signed by the Adviser and the Principal.

B. Composition of the Union

Every student (excluding the +2 students of the college) is a member of the Union. No one whose name is not on the Rolls of the College can be a member of the Union.

C. Office Bearers:-

The following shall be the office bearers of the College Union:-

- (i) The President (ii) The Vice-President
(iii) The Secretary (iv) The Joint Secretary

(i) President: - Any member of the Union is eligible to contest for the post of the President of the Union. The President shall preside over all ordinary meetings of the Union at which she is present. She shall be responsible for maintaining order and interpreting the rules. Her rulings shall be final except where she requests the Adviser and the Associate Adviser to give a ruling in which case, the ruling of the Adviser or the Associate Adviser shall be considered final.

(ii) Vice-President:- Any member of the Union is eligible to contest for the post of Vice-President of the Union. In the absence of the President, the vice-president shall assume all her rights and discharges all her duties.

(iii) Secretary: - Any member of the Union is eligible to contest for the post of the Secretary of the Union.

(a) The Secretary shall arrange debates, give notice of all meetings, whether annual ordinary or extra-ordinary.

(b) She shall prepare the budget and place it before executive committee for approval.

(c) She shall select the subject for debate in consultation with the President, Advisor and the Associate Advisers.

(d) An ordinary or annual meeting of the Executive Committee may be called by the Secretary in consultation with the Adviser. The Notice to hold the meeting will be counter-signed by the Adviser and the Principal.

(e) She shall prepare the Annual Report of the working of the Union in consultation with the Executive Committee and shall place it at the Annual Meeting of the Union.

(iv) **Joint Secretary:** - Any member of the Union is eligible to contest for the post of Joint Secretary. The Joint Secretary shall assist the secretary in the discharge of her duties and in her absence perform all her duties.

4- Adviser and Associate Adviser :-

(a) There shall be an Adviser and some Associate Advisers, appointed by the Principal from among the members of the teaching staff.

(b) The Adviser and all Associate Advisers shall be present at all meetings of the Union. They will assist by helpful suggestion, if necessary, in the proper conduct of the meeting. The President may refer to her rule for interpretation and the decision of the Adviser or the Associate adviser when so referred to, shall be final.

(c) The Adviser or the Associate Advisers, may at any time during a meeting at the request of the President, explain the scope and effect of a motion or amendment.

(d) The Adviser and the Associate Advisers may, if they are unable to present at meeting request a member of the teaching staff to be in place of the Adviser and such member shall discharge all the functions of the Adviser.

(e) The Adviser and the Associate Adviser will not ordinarily preside over a meeting of the Union, unless the President requests him/her to do so in writing.

5- Executive Committee:

The Executive Committee of the College Union shall consist of the following :-

(a) All office-bearers of the College Union.

(b) Class Representatives - One elected from each class. For this purpose, Arts and Science Classes are to be treated separately.

(c) The Adviser and the Associate Advisers.

Calendar 2017-2018

6- Function of the Executive:-

The Executive Committee of the Union shall discuss the budget at an annual meeting of the Committee and decide from time to time, all other matters, concerning the activities of the Union.

(A) Functions of the Associations :-

1. +2 Cultural Association.

- (a) To prepare budget for the session.
- (b) To organise debates, discussions and cultural functions.
- (c) To invite persons of eminence to the College in connection the the functions.

Setu
Principal
Govt. Women's College
Sambalpur
23.10.24

OFFICE OF THE PRINCIPAL, GOVT. WOMEN'S COLLEGE, SAMBALPUR

1494/1102

Date 06.10.15

List of valid nominations to different posts of office bearers for S.U. & P.C. Students Union and other Societies 2015-16

Sl. NO.	NAME OF THE POST	NAME OF THE CANDIDATE	CLASS, ROLL NO.
1	PRESIDENT, STUDENTS UNION	AISA RIZVI ROSY PADHAN	+ 3 II (A) (GEO) BA14-141 + 3 II (Sc) (ZOO) BS15-006
2	VICE -PRESIDENT, STUDENTS UNION	SU DIPTI VIDYA PRADHAN BABALI KHAMARI RU QSAR PARWEEN	+ 3 I (Sc) (CHE) BS15-101 + 3 II (A) (POL. Sc) BA14-034 + 3 II (A) (ENG) BA14-160
3	SECRETARY, STUDENTS UNION	SU RANJIKA NAIK KANCHAN LUHA PUSPALATA MEHER SABNAM BANOO	+ 3 II (A) (SANS) BA14-005 + 3 II (A) (POL. Sc) BA14-094 + 3 II (A) (GEO) BA14-019 + 3 II (A) (H. Sc) BA14-158
4	JOINT SECRETARY, STUDENTS UNION	RAJASHREE RAJAHANSA SHIKHA PRADHAN	+ 3 II (A) (HIST) BA14-006 + 3 II (A) (SANS) BA14-045
5	SECRETARY, ATHLETIC SOCIETY	GAYATRI MISHRA	+ 3 II (A) (GEO) BA14-116
6	JOINT SECRETARY, ATHLETIC SOCIETY	SUMITRA CHHATAR	+ 3 II (A) (GEO) BA14-054
7	SECRETARY, DRAMATIC SOCIETY	MONALISA MAHAPATRA RI ETA GADIYA SHIBANI PATRA	+ 3 II (Sc) (ZOO) BS15-057 + 3 II (A) (SANS) BA14-041 + 3 II (A) (H. Sc) BA14-039
8	JOINT SECRETARY, DRAMATIC SOCIETY	RINKI BISWAL SMRUTI SEPHALI MEHER	+ 3 II (A) (H. Sc) BA14-134 + 3 II (A) (OD) BA14-008
9	SECRETARY, SCIENCE SOCIETY	ISHANI NAYAK	+ 3 I (Sc) (BOT) BA15-102
10	JOINT SECRETARY, SCIENCE SOCIETY	ANCHAL SHARMA	+ 3 I (Sc) (BOT) BA15-110
	SECRETARY, LITERARY SOCIETY	KIRAN MAYEE DEBTA MIMANSHA PRIYADARSHNI RATH DEBAKI SAHOO	+ 3 II (A) (SANS) BA14-065 + 3 I (A) (ENG) BA15-145 + 3 II (A) (POL. Sc) BA14-078
10	JOINT SECRETARY, LITERARY SOCIETY		
11	SECRETARY, GIRLS COMMON ROOM	SAMIKSHYA BADHAI	+ 3 II (A) (OD) BA14-022
12	JOINT SECRETARY, GIRLS COMMON ROOM	SARADA MAHAKUR	+ 3 II (A) (HIST) BA14-009
13	SECRETARY, SSG	ANKITA SAHU	+ 3 II (A) (HIST) BA14-018
14	CLASS REPRESENTATIVE	NAZIA AHMED	+ 3 I (Sc) (ZOO) BS15-078

SCR

Principal, 6.10.15
Govt. Women's College Sambalpur
SAMBALPUR

Principal
23.09.2015
Govt. Women's College
Sambalpur