

(16) There are certain forbidden practices for the boarders of the hostel. They are -

- (i) Bringing of papers or periodicals not approved by the Govt. in to the hostel common room or to the library.
- (ii) Singing and playing upon musical instruments except during leisure hours as fixed by the Superintendent.
- (iii) Holding of any meeting, not approved by the Superintendent.
- (iv) Lights will remain off in the hostel from 11 P.M. to 4 P.M. positively.
- (v) Every boarder is expected the minimum standard of dressing. They should be properly dressed.
- (vi) Without the knowledge of the Superintendent no boarder is supposed to remain absent, from a single class.
- (vii) Posting of letters or sending message without the knowledge of the Superintendent is forbidden.

**23. THE COLLEGE UNION**

The name of the College Union shall be Govt. Women's College Union, Sambalpur.

**A. Function of the College Union:-**

The College Union shall remain the sole tribune of students' opinion inside the college. Its functions are:-

- (a) To organise discussions on general, cultural, academic national and international problems.
- (b) To organise discussion, debate and conduct mock parliament.
- (c) To invite eminent persons to address the Union.
- (d) To represent to the authorities the views of the member on all matters of interest to them.

**B. Composition of the Union**

Every student (excluding the +2 students of the college) is a member of the Union. No one whose name is not on the Rolls of the College can be a member of the Union.

**C. Office Bearers:-**

The following shall be the office bearers of the College Union:-

- (i) The President
- (ii) The Vice-President
- (iii) The Secretary
- (iv) The Joint Secretary

**(i) President:-** Any member of the Union is eligible to contest for the post of the President of the Union. The President shall preside over all ordinary meetings of the Union at which she is present. She shall be responsible for maintaining order and interpreting the rules. Her rulings shall be final except where she requests the Adviser and the Associate Adviser to give a ruling in which case, the ruling of the Adviser or the Associate Adviser shall be considered final.

**(ii) Vice-President:-** Any member of the Union is eligible to contest for the post of Vice-President of the Union. In the absence of the President, the vice-president shall assume all her rights and discharges all her duties.

**(iii) Secretary:-** Any member of the Union is eligible to contest for the post of the Secretary of the Union.

- (a) The Secretary shall arrange debates, give notice of all meetings, whether annual ordinary or extra-ordinary.
- (b) She shall prepare the budget and place it before executive committee for approval.
- (c) She shall select the subject for debate in consultation with the President, Advisor and the Associate Advisers.
- (d) An ordinary or annual meeting of the Executive Committee may be called by the Secretary in consultation with the Adviser. The Notice to hold the meeting will be counter-signed by the Adviser and the Principal.





(e) She shall prepare the Annual Report of the working of the Union in consultation with the Executive Committee and shall place it at the Annual Meeting of the Union.

**(iv) Joint Secretary:** - Any member of the Union is eligible to contest for the post of Joint Secretary. The Joint Secretary shall assist the secretary in the discharge of her duties and in her absence perform all her duties.

**4- Adviser and Associate Adviser :-**

(a) There shall be an Adviser and some Associate Advisers, appointed by the Principal from among the members of the teaching staff.

(b) The Adviser and all Associate Advisers shall be present at all meetings of the Union. They will assist by helpful suggestion, if necessary, in the proper conduct of the meeting. The President may refer to her rule for interpretation and the decision of the Adviser or the Associate adviser when so referred to, shall be final.

(c) The Adviser or the Associate Advisers, may at any time during a meeting at the request of the President, explain the scope and effect of a motion or amendment.

(d) The Adviser and the Associate Advisers may if they are unable to present at meeting request a member of the teaching staff to be in place of the Adviser and such member shall discharge all the functions of the Adviser.

(e) The Adviser and the Associate Adviser will not ordinarily preside over a meeting of the Union, unless the President requests him/her to do so in writing.

**5- Executive Committee:**

The Executive Committee of the College Union shall consist of the following :-

- (a) All office-bearers of the College Union.
- (b) Class Representatives - One elected from each class. For this purpose, Arts and Science Classes are to be treated separately.
- (c) The Adviser and the Associate Advisers.

**6- Function of the Executive:-**

The Executive Committee of the Union shall discuss the budget at an annual meeting of the Committee and decide from time to time, all other matters, concerning the activities of the Union.

**(A) Functions of the Associations :-**

**1. +2 Cultural Association.**

- (a) To prepare budget for the session.
- (b) To organise debates, discussions and cultural functions.
- (c) To invite persons of eminence to the College in connection the the functions.

**2. Athletic Association.**

- (a) To prepare budget for session

- (b) To organise and promote games and sports for +2 students.

**3. Dramatic Association.**

- (a) To prepare budget for session.

- (b) To arrange dramatic performances with a view to encouraging the cultivation of the dramatic art among +2 students.

**4. Day Scholar's Association.**

- (a) To organise annual competitions in General Knowledge, Debates, Elocution, Music, Paintings etc.

- (b) To celebrate Ganesh Puja and Saraswati Puja in the College.

**5. Social Service Guild.**

- (a) To render financial assistance to the poor and deserving students of the +2 classes.

**(A) Office Bearers:-**

**1. President**

- (a) The Principal is the ex-officio President of all associations.
- (b) He/She will preside over all meetings of the associations.

OFFICE OF THE PRINCIPAL, GOVT. WOMEN'S COLLEGE: SAMBALPUR

No. 1344 /GWC, Date 28/09/2021

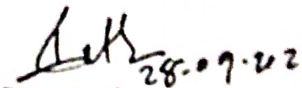
IQAC meeting will be held on Dt. 29.09.2021 at 11:30 AM in Room No. 110 to discuss the preparation for 3<sup>rd</sup> cycle accreditation of NAAC by this college.

The following members are request to attend the meeting.

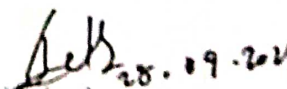
1. Dr. Jayant Kar Sharma, Coordinator IQAC
2. Prof. Jiten Kumar Mishra, Member G.B.
3. Dr. Uma Shankar Dash, Administrative Bursar
4. Dr. N.B. Pradhan, Physics
5. Dr. P.M. Behera, Botany
6. Dr. Kalpana Jena, Home Science (Member Alumni)
7. Dr. S.C. Sahu, Chemistry
8. Sri A. Biswal, Odia
9. Smt. M. Panigrahi, Geography
10. Sri R.K. Rath, Zoology

Student Members:

1. Miss Manisha Behera, P.G. (Odia) 1<sup>st</sup> Year
2. Miss Rashmita Patel, 3<sup>rd</sup> Semester, Physics

  
Principal  
Govt. Women's College, Sambalpur

Memo No. 1345 /GWC, Date 28/09/2021 /  
Copy to SCR guard file/ Person concerned/ Head clerk for information.

  
Principal  
Govt. Women's College, Sambalpur



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## THE ATHLETIC SOCIETY

There shall be an Athletic Society in the name of the Athletic Society, Govt. Women's College, Sambalpur Athletic Society.

### Aim

The society aims at nurturing budding talents and shapes their destiny in the field of games and sports. For the same, it organises various sporting activities throughout the year.

### Function

The Athletic Society remains active throughout the year and the PET of the college imparts guidance and training on various games and sports. Apart from organising different athletic meets in the college it sends teams to participate in various championship and tournaments inside and outside the state.

### Members:

- (a) Principal as Ex-officio President.
- (b) A member of the teaching staff nominated by the Principal as Vice-President.
- (c) Two or three members of staff nominated by the Principal as member.
- (d) The Physical Training Instructor.
- (e) A Secretary and Assistant Secretary to be elected by students at the Annual College Elections.
- (f) One representative from each of the classes.
- (g) Captains of outdoor games.
- (h) One or two students nominated by the Principal in the interest of the Society.

### Work of the Society:

The Society considers the budget prepared by the sub-committee consisting of the Vice-President, the Secretary and the Physical Training Instructor.

- (b) General Management of the Society.
- (c) Promotion of games and sports among students.

(d) Consideration of the report of Blue Sub-Committee for the award of the College Blues.

## THE DRAMATIC SOCIETY

The name of the society shall be Govt. Women's College, dramatic Society Sambalpur.

### Aim

To encourage cultivation of dramatic art among the members by arranging theatrical or performances by any other means incidental or conducive to this as the committee of management may determine from time to time.

### Function

The dramatic society makes necessary arrangements for cultural programmes on various occasions like Teachers' Day, Inaugural function of the Students' Union, Annual Day Celebration etc.

### Members

All students of the College are members of the society.

- (a) Principal-Ex-officio President.
- (b) Vice-President and Associates - to be nominated by the Principal from among the teaching staff.
- (c) Secretary - elected from among the students.
- (d) Joint Secretary - elected from among the students.
- (e) Class Representatives - one from each class.

THE SCIENCE SOCIETY-The name of the society shall be Govt. Women's college, Science Society Sambalpur. It infuses scientific temper in the minds of science students and encourages them to pursue higher studies in the field of Basic science.

### Aim

To spread scientific knowledge by means of popular lectures and discussions.

Principal

29-12-24